

MASITE Technical Committee Meeting Minutes

Date/Time: September 15, 2016, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **MASITE Website (Update from Nik)**
 - Spreadsheet contact list needs an update
 - **ACTION:** Jennifer will update contact list for Joe, Jeff, and Brendan
- **Google Groups (Update from Jennifer)**
 - Makes it possible for emails/minutes/agendas to be sent through the gmail account. Committee members will simply need to
 - **ACTION:** Jennifer will send out invite to Google Groups
 - **ACTION:** All committee members need to accept the invite from Google Groups.
 - **ACTION:** Jennifer will check-in with Alyssa & Chris May to see if they are still interested in participating

Technical Training/Professional Development

- **PennDOT Central Area HOP Update training (Update from Ben)**
 - Youtube video for webinar recording
 - Keep the MASITE social media coordinator in the loop
 - **ACTION:** Ben will look into uploading to YouTube and will coordinate with the MASITE social media coordinator
- **MASITE/ASHE/ASCE joint dinner meeting in Cherry Hill, NJ (Update from Amy)**
 - Wed. Nov. 9th, 5:00/6:00pm start time, happy hour, speaker
 - **ACTION:** Amy will continue coordinating
- **DelDOT Technical lunch session/HOP Update Webinar Series**
 - Have an event in October: Oct. 18th date for the Development Summit (from the Development Coord. Section)
 - Delaware is continually updating their HOP process
 - **ACTION:** Eric will be attending the development summit and will report back to committee on what was covered/what needs we might still be able to fill with our training event.
- **NJDOT HOP 101 Training (Update from Joe)**
 - Free event next week, Sept. 20th
 - No new information (because proposed changes have not been approved)
 - Will be good basic info for new people
 - Registration link has been created
 - Will be sent out with MASITE email this afternoon
 - Add a deadline for registration date?
 - **ACTION:** Joe will let AI know if there are any other materials that need to be sent to the MASITE membership

- **ACTION:** Joe will send a Constant Contact email out to attendees with confirmation/materials
- **ACTION:** Joe will reach out to NJDOT to see what they would prefer (registration deadline, materials printed before, etc.)
- **Traffic Cabinet Training with Warminster Township (Update from Jeff/AI)**
 - Registration is FULL
 - Warminster township is willing to offer a second event
 - **NOTE:** we're getting a little tight on getting the pre-advertisements out to the membership. Need to coordinate with AI sooner on advertising meetings.

Student Outreach

- **TESC Poster Session : Student Outreach Opportunity (Update from Brad)**
 - Emails were sent out to chapters this week to add date to their calendars
 - Brad is coordinating with Nicole Kline for prizes
 - Judging criteria will be wrapped-up this weekend, then sent to sub-committee for feedback, and finalized
 - Materials will be sent to student chapters in Oct.
 - **ACTION:** Brad will continue coordinating with Nicole Kline.
 - **ACTION:** Brad will send out final draft of criteria to the sub-committee this weekend.
- **Drexel Univ. Student Chapter (Update from Bridget)**
 - No update this month.
- **Univ. Delaware Happy Hour (Update from Jeff)**
 - Sept 21, they are having a mixer at Iron Brewery
 - Will be sent with MASITE email today
- **Temple Univ. Student Chapter (Update from Joe)**
 - Jeff reached out to Amy & Joe about bringing in experienced engineers into the classroom to discuss their careers
 - No date as of yet.
 - No response from ITS professor yet.
 - **ACTION:** Joe will reach out to the administration of the engineering program.

August Events

- **Joint ITS/PennState Meeting, State College, PA, August 28-30, 2016 (Update from Eric)**
 - Eric attended Monday- well-attended (120 registered non-speakers, non-vendors), good technical sessions, Pittsburgh keynote speaker was great.
 - AI attended for longer- noted very low PennDOT central office participation
 - Would have been a good opportunity for the committee to meet in person.

Upcoming Events:

- **Sept. 20, 2016- MASITE Tech. Comm. Event: NJDOT HOP 101 Training, Sept. 20, 2016**
- **Nov., 2016 - Prospective MASITE Tech. Comm. Event: DeIDOT Technical Lunch session,**

- **Nov. 9, 2016 - MASITE/ASHE/ASCE joint dinner meeting in Cherry Hill, NJ**
- **Dec. 7-9, 2016 - TESC (Traffic Engineering Safety Conference), State College, PA,**
 - *MASITE Committee involvement in student poster session (Brad)*
 - *Schedule our December meeting at the TESC conference. Will discuss dates/times once we get the schedule of activities.*
 - *MASITE board typically meets before the Penn State social*
 - **ACTION: Joe will plan to attend the MASITE board meeting at TESC**

Attendance

Committee Members	3/17/16	4/21/16	5/19/16	6/16/16	8/21/16	9/15/16
<i>Albert Federico, P.E., PTOE</i>	Y			Y		Y
<i>Alfred Tomaselli IV, P.E., PTOE</i>				Y		
<i>Alyssa May, PE</i>						
<i>Amy Kaminski, P.E., PTOE</i>	Y		Y	Y	Y	Y
<i>Ben Guthrie, P.E.</i>			Y		Y	
<i>Billie Joy Budner, PE</i>		Y		Y		Y
<i>Bradley (Brad) DiCola, PE, PTOE</i>			Y	Y	Y	Y
<i>Brendan Thompson</i>						
<i>Bridget Postlewaite, PE</i>	Y	Y	Y	Y	Y	
<i>Carol Martsof, PE, LEED AP</i>		Y		Y		Y
<i>Christopher (Chris) May, P.E., PTOE</i>	Y					
<i>Christopher Prisk, P.E., PTOE</i>			Y		Y	Y
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>				Y		
<i>Elliott Hair, EI</i>	Y			Y	Y	Y
<i>Eric Ostimchuk, P.E., PTOE</i>	Y			Y	Y	Y
<i>Jeffrey (Jeff) L'Amoreaux, P.E.</i>	Y	Y	Y		Y	
<i>Jennifer Warner, EIT, ENV SP</i>		Y	Y	Y	Y	Y

<i>Jing Zhang, AICP, PTP, LEED AP ND</i>			Y			Y
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>	Y	Y	Y	Y	Y	Y
<i>Karen Scurry, P.E.</i>	Y			Y		
<i>Nikhil (Nik) Kharva, PE, PTOE</i>	Y		Y			Y
<i>Sara Patterson, PhD, EIT, LEED AP</i>			Y			
<i>Shaneka Owens</i>			Y			Y
<i>Xin (Willy) Wei, EIT</i>			Y	Y		