

## MASITE Technical Committee Meeting Minutes

Date/Time: October 20, 2016, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

### Administrative

- **MASITE Website (Update from Nik)**
  - Updating MASITE website with monthly meeting minutes
    - **ACTION:** Nik will send updated contact info and meeting minutes to website admin.
- **Committee Contact Information**
  - Jennifer has updated the contact information.
    - **ACTION:** Jennifer will send out the updated contact info with the meeting minutes for confirmation of updates.
    - **ACTION:** Jennifer will send Nik the link to edit the contact information spreadsheet in google sheets.
    - **ACTION:** Everyone will review their contact information.
    - **ACTION:** Nik will coordinate future updates to the contact information sheet.
- **Google Groups (Update from Jennifer)**
  - Invitation sent to committee members.
    - **ACTION:** all members need to check to see if they have received the invitation and accept it. If anyone has not received it, please email Jennifer.

### Technical Training/Professional Development

- **PennDOT Central Area HOP Update training webinar (Update from Ben)**
  - 20 minutes presentation webinar video (audio recording and slides). Want it to be uploaded to the website. YouTube to host it and then link it to the MASITE page
    - **ACTION:** once completed, coordinate with Al Federico to get it onto the MASITE website
- **NJDOT HOP 101 Training, 09.20.16 (Update from Joe)**
  - Well-received! Hopefully, this will lead to future events...the next section meeting will be in the East -- likely held in NJ. Maybe there could be a pre-meeting session?
    - **ACTION:** Joe will create brief write-up and send photos for MASITE newsletter.
- **Traffic Cabinet Training with Warminster Township, 09.28.16 (Update from Jeff/Al)**
  - Jeff- very pleased with the turnout. Very successful session with Mike Shay from Traffic Control Products. Very specific and detailed sessions. Field observations of the signal cabinet was very helpful.
  - Event Length - about 4 hours, from 8:30/8:45am - 12/12:30pm
  - Pete offered to hold another session if there's enough interest (there definitely is- seeing as it was sold out in 3 hours for 16 spots)
    - **ACTION:** Jeff will coordinate with Pete to schedule another training session with Warminster Township.
    - **ACTION:** Jeff will write brief write-up and send photos of event for MASITE newsletter.
- **DeIDOT Technical lunch session/HOP Update Webinar Series, 11.2016 (Update from Eric)**

- No update this month. Eric not in attendance.
- **MASITE/ASHE/ASCE joint dinner meeting in Cherry Hill, NJ, 11.09.16 (Update from Amy)**
- Email was sent out to register for the dinner meeting.
- Dave & Berney, from TWT, will be presenting. Strong attendance numbers are anticipated.

### Student Outreach

- **TESC Poster Session : Student Outreach Opportunity (Update from Brad)**
  - Judging criteria will be finished this weekend.
  - Volunteers will be contacted at the end of Oct. to verify participation and finalize details.
    - **ACTION:** Brad will finalize the judging criteria and distribute to students.
    - **ACTION:** Brad will coordinate with volunteers to finalize details.
- **Drexel Univ. Student Chapter (Update from Bridget)**
  - Got in contact with professor. Will take him a while to get information out to students.
    - **ACTION:** Bridget will continue coordinating with the professor.
- **Univ. Delaware Happy Hour, 09.21.16 (Update from Jeff)**
  - Sue Phillips attended the event. It was sparsely attended- because the happy hour was scheduled during the senior design class.
  - Contact for Univ. Delaware = Rusty Lee
    - **ACTION:** Jeff is working to schedule another happy hour in the spring at a better time for students.
- **Temple Univ. Student Chapter (Update from Joe)**
  - Having trouble identifying a champion for a student chapter...Joe has received a response from the university admin who forwarded his information to other univ. leaders. - no responses yet.
    - **ACTION:** Joe will continue trying to reach-out.

### Upcoming Events

- **Nov., 2016 - Prospective MASITE Tech. Comm. Event: DeIDOT Technical Lunch session**
- **Nov. 9, 2016 - MASITE/ASHE/ASCE joint dinner meeting in Cherry Hill, NJ**
- **Nov. 17th Technical Committee Monthly Meeting Call**
  - There might be a conflict with ATC?
    - **ACTION:** Jennifer will send out invitation for Nov. 17th call.
    - **ACTION:** Everyone will respond to invitation.
- **Dec. 7-9, 2016 - TESC (Traffic Engineering Safety Conference), State College, PA**
  - Discussed holding in-person committee meeting before MASITE Social, 12.08.16
  - We will need to reserve a room for the in-person meeting. Ideal if we could include conference call technology. Potentially involve PennDOT as well? \_ has a contact with the TESC steering committee
    - **ACTION:** Jennifer will send out a survey to committee members to see if folks are planning to attend and if they are interested.
    - **ACTION:** Joe will take a look at the calendar of events for TESC and identify a few times that will work well for a meeting and will send these dates/times to Jennifer.

### Attendance

<b>Committee Members</b>	<b>5/19/16</b>	<b>6/16/16</b>	<b>8/21/16</b>	<b>9/15/16</b>	<b>10/20/16</b>
<i>Albert Federico, P.E., PTOE</i>		Y		Y	Y
<i>Alfred Tomaselli IV, P.E., PTOE</i>		Y			Y
<i>Alyssa May, PE</i>					
<i>Amy Kaminski, P.E., PTOE</i>	Y	Y	Y	Y	
<i>Ben Guthrie, P.E.</i>	Y		Y		Y
<i>Billie Joy Budner, PE</i>		Y		Y	Y
<i>Bradley (Brad) DiCola, PE, PTOE</i>	Y	Y	Y	Y	
<i>Brendan Thompson</i>					
<i>Bridget Postlewaite, PE</i>	Y	Y	Y		Y
<i>Carol Martsof, PE, LEED AP</i>		Y		Y	Y
<i>Christopher (Chris) May, P.E., PTOE</i>					
<i>Christopher Prisk, P.E., PTOE</i>	Y		Y	Y	Y
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>		Y			
<i>Elliott Hair, EI</i>		Y	Y	Y	Y
<i>Eric Ostimchuk, P.E., PTOE</i>		Y	Y	Y	
<i>Jeffrey (Jeff) L'Amoreaux, P.E.</i>	Y		Y		Y
<i>Jennifer Warner, EIT, ENV SP</i>	Y	Y	Y	Y	Y
<i>Jing Zhang, AICP, PTP, LEED AP ND</i>	Y			Y	
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>	Y	Y	Y	Y	Y
<i>Karen Scurry, P.E.</i>		Y			
<i>Nikhil (Nik) Kharva, PE, PTOE</i>	Y			Y	Y
<i>Sara Patterson, PhD, EIT, LEED AP</i>	Y				
<i>Shaneka Owens</i>	Y			Y	
<i>Xin (Willy) Wei, EIT</i>	Y	Y			

