

MASITE Technical Committee Meeting Minutes

Date/Time: March 16, 2017, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes**
- **MASITE Website (*Update from Nik*)**
 - Uploaded the prior month's minutes and the link to the DelDOT training
 - **ACTION: Nick will upload February's meeting minutes**
- **Update Jeff's contact info with Mercer County info:**
- **Principal Engineer - Traffic, County of Mercer, jlamoreaux@mercercounty.org**
 - **ACTION: Jennifer will update the email in the contact info spreadsheet**
 - **ACTION: Nick will upload the updated committee contact info spreadsheet**

Technical Training/Professional Development

- **PennDOT Central Area HOP Update training webinar - newsletter blurb (*Update from Ben*)**
 - No future updates
 - **ACTION: Jennifer will remove from agenda**
- **NJDOT HOP 101 Training write-up, 08.17 (*Update from Joe*)**
 - No current updates. Joe will reach-out to Dick in June.
- **Traffic Cabinet Training with Warminster Township, 04.17 (*Update from Jeff/AI*)**
 - Jeff - due to career transition, recommends that we suggest to Warminster that it be rescheduled to June to allow enough time for advertising
 - Start thinking about expanding this training to Pittsburgh or Delaware area (will wait until we complete this one to start thinking about this next step)
 - **ACTION: Jeff will coordinate with the township/speakers to determine a June date.**
 - **ACTION: Jeff will contact eastern coordinator to make sure we don't overlap events.**
 - **ACTION: Jeff will send the date to Mahmood.**
- **DelDOT Technical lunch/HOP Update Webinar Series, 11.2016 (*Update from Eric*)**
 - website upload of booklet materials - progress?
 - No future updates.
 - **ACTION: Jennifer will remove from the agenda.**
- **PennDOT District 6: ROW Update Session (*Update from Nik*)**
 - website upload of powerpoint - progress?
 - **ACTION: Nik will upload materials to website.**

- **MASITE Member Technical Training Request (Update from Amy)**
 - Survey blurb in newsletter to request that members send ideas for trainings.
 - Ready to go - got missed in most recent newsletter.
 - Should we consider doing a fishbowl survey at the MASITE Annual Meeting? Yes.
 - **ACTION: Amy will update survey timeline & send to Mahmood again.**

Student Outreach

- **TESC Poster Session : Student Outreach Opportunity (Update from Brad)**
 - Brad not in attendance. No update.
- **Drexel Univ. Student Chapter (Update from Bridget)**
 - Coordinating with ASCE chapter to attend one of their regular meetings to share about ITE.
 - **ACTION: Bridget will continue coordinating with the ASCE chapter.**
- **Univ. Delaware Happy Hour, Spring (Update from Jeff)**
 - Jeff reached out to Rusty Lee & Sue McNeill. No response yet.
 - Free pizza event? Casual conversations about careers.
 - **ACTION: Amy will look into whether they have an ITE student chapter Facebook page/website.**

Special Requests

- **Technical Study Opp.: Impact of Signal Cabinet Finish on Internal Cabinet Temps. (Update from Jennifer)**
 - Request: Study the impact of signal cabinet finish (unpainted, painted black, and artistic paint/wrap) on the internal temperatures of the cabinet.
 - No updates this month.
 - **ACTION: Jennifer will contact the vendors and municipality contacts to see if they have performed their own independent research**
- **New SOL for the yellow-reflective backplates of Traffic Signals**
- **RRFB Litigation Situation**
 - Update from Amy/Jennifer.
 - Potentially create a paragraph/news update for a future MASITE newsletter.
 - **ACTION: Amy & Jennifer will continue monitoring status.**
- **SIMCAP group**
 - Dave Pettrucci shared an opportunity with the group: Should we consider starting/organizing a SIMCAP group for the MASITE Tech. Comm.?
 - This was included in the technical topics survey- waiting for response.

- No action items.
- **Update from MASITE Board** *(Update from Chris Prisk)*
- No updates.
 - **ACTION: Jennifer will add MASITE regional coordinators to email list.**

Upcoming Events

- **Warminster Township Traffic Signal Cabinet Training**
 - June 2017?
- **NJDOT HOP 101 Training**
 - August 2017?
- **MASITE Annual Meeting**
 - October 1 & 2, 2017 End Harbor, NJ
 - Tech Comm volunteer at sign-in? Fishbowl survey?
- **Next Committee Conference Calls:**
 - Thursday, April 20, 2017
 - Thursday, May 18, 2017
 - **ACTION: Jennifer will send out the meeting invites.**
- **Next In-Person Meeting**
 - June - around the Warminster Traffic Cabinet Training?

Attendance

| Committee Members | 9/15/16 | 10/20/16 | 11/17/16 | 1/19/17 | 2/16/17 | 3/16/17 |
|---|----------------|-----------------|-----------------|----------------|----------------|----------------|
| <i>Albert Federico, P.E., PTOE</i> | Y | Y | | | | |
| <i>Alfred Tomaselli IV, P.E., PTOE</i> | | Y | | | | |
| <i>Alyssa May, PE</i> | | | | | | |
| <i>Amy Kaminski, P.E., PTOE</i> | Y | | Y | | Y | Y |
| <i>Ben Guthrie, P.E.</i> | | Y | Y | Y | Y | Y |
| <i>Billie Joy Budner, PE</i> | Y | Y | Y | | Y | Y |
| <i>Bradley (Brad) DiCola, PE, PTOE</i> | Y | | | Y | | |
| <i>Bridget Postlewaite, PE</i> | | Y | Y | | Y | Y |
| <i>Carol Martsolf, PE, LEED AP</i> | Y | Y | | | | |
| <i>Christopher (Chris) May, P.E., PTOE</i> | | | | | | |
| <i>Christopher Prisk, P.E., PTOE</i> | Y | Y | Y | Y | Y | Y |
| <i>David (Dave) Petrucci, Jr., P.E., PTOE</i> | | | Y | Y | Y | |
| <i>Elliott Hair, EI</i> | Y | Y | | Y | Y | Y |
| <i>Eric Ostimchuk, P.E., PTOE</i> | Y | | Y | Y | | Y |
| <i>Jeffrey (Jeff) L'Amoreaux, P.E.</i> | | Y | Y | | | Y |
| <i>Jennifer Warner, EIT, ENV SP</i> | Y | Y | Y | Y | | Y |
| <i>Jing Zhang, AICP, PTP, LEED AP ND</i> | Y | | | | | |
| <i>Joseph (Joe) Fiocco, P.E., PTOE</i> | Y | Y | Y | Y | Y | Y |
| <i>Karen Scurry, P.E.</i> | | | | | Y | |
| <i>Nikhil (Nik) Kharva, PE, PTOE</i> | Y | Y | | Y | | Y |
| <i>Sara Patterson, PhD, EIT, LEED AP</i> | | | | | | |
| <i>Shaneka Owens</i> | Y | | | | | |
| <i>Xin (Willy) Wei, EIT</i> | | | | | | |

