

MASITE Technical Committee Meeting Minutes

Date/Time: September 21, 2017, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes**
 - August minutes are approved

ACTION: Nik will upload the August and September minutes to the website

- **MASITE Website (*Nik*)**
 - Joe found his documents/materials from the 2016 HOP 101 event

ACTION: Nik will upload the 2016 HOP 101 training event materials to the website - create a "Previous Events" category on the bottom of the technical committee webpage to upload materials from Tech.Comm. events

Technical Training/Professional Development

- **Ethics Training Opps (*Amy*)**
 - Sunday at the annual meeting, 3:00 PM, \$10 for members?
- **MASITE Member Survey: Technical Training Interest (*Reminder - no update necessary*)**
 - Responses:
 - Top 3 Preferred Formats:
 - 83% Webinars and trainings with PDH's
 - 75 % Live workshops on tech subjects 75%
 - 60% Quarterly updates on new tech & information
 - Top Preferred Topics to explore:
 - Transp safety
 - ITS
 - Traffic Eng
 - AV/CV
 - Multimodal Design
 - IDEAS: Joe will be presenting on risk management: protecting municipality at TESC - maybe we can reproduce it in a webinar form to reach those that can't make it?

ACTION: Amy will forward the FHWA "Proven Safety Countermeasures" webinar link to Mahmood for inclusion into the newsletter

<https://collaboration.fhwa.dot.gov/dot/fhwa/WC/Lists/Seminars/DispForm.aspx?ID=1497&Source=https%3A%2F%2Fcollaboration%2Ffhwa%2Edot%2Egov%2Fdot%2Ffhwa%2FWC%2Fdefault%2Easpx>

ACTION: Dave & Karen can provide a web-room portals with 100+

ACTION: Joe will look into other presenter's interest in participating in a webinar following the TESC presentation.

ACTION: Karen will send Jennifer the link to the FHWA webinar library.

ACTION: Jennifer will send the FHWA link to Nik for upload to the website.

- **Traffic Cabinet Training in Pittsburgh/Harrisburg/South NJ/Delaware Areas**

- Desire to replicate the Warminster Township training in other geographic regions:

- New Jersey (**Jeff**)

- Mercer County - partnered with Signal Control Products?
- Jeff not in attendance - no update

- Central PA Area (**Jennifer**)

- Cyndi McCormick - City Engineer for Lancaster
- No progress this month

ACTION: Jennifer will reach out to Cyndi to assess their interest/ability to host a traffic cabinet training event.

- Delaware (**Amy**)

- Mahmood is going to reach out to coworkers in Wilmington and DeIDOT - to see if anyone is interested in spearheading it.
- Adrian Neiss @ WRA is down in that area... has an interest in getting involved in MASITE once again
- There may be someone at the City of Wilmington?

ACTION: Joe will reach out to Adrian

ACTION: Eric will send Amy his contact for the City of Wilmington

- Philadelphia Area

- What's different in Philly?
 - 30 sec for each phase
 - They have the old electro-mechanical "dial" controllers
 - When they update, they use a different controller
- A training on these topics would be interesting!

ACTION: Peter will look into coordinating a training in the Philly area.

- **NJDOT HOP 101 Training, (Joe)**
 - Joe reached out to Dick this morning - will have a call later this morning
 - Coordination between the MET section leaders as well

ACTION: Joe will continue coordinating with Dick

ACTION: Joe will reach out to Jeff to check on status of the ITE MET section coord.

- **Tri-Joint (ITE, ASHE South Jersey, ASCE Jersey) Safety Focused Meeting - Feb 7, 2017 (Joe/Dave)**

ACTION: Everyone will brainstorm safety topics and send ideas to Joe.

ACTION: Joe will coordinate safety topic options with Dave.

Student Outreach

- **Drexel Univ. Student Chapter (Bridget)**
 - Coordinating with ASCE chapter to attend a meeting to share about ITE.
 - No response yet from professors.

ACTION: Bridget will continue coordinating.

- **Univ. Delaware Happy Hour, Spring (Jeff/Amy)**
 - Free pizza event? Casual conversations about careers.... Fall
 - No student champions have stepped up yet.

ACTION: Amy will reach out to Tucker Smith- the MASITE liaison to the Univ Delaware

- **Temple University (Amy)**
- Amy reached out to the professors - they were going to coordinate with the faculty team. No response yet.

ACTION: Amy will continue following-up with the professors.

- **TESC Poster Session : Student Outreach Opportunity (Brad)**
 - The poster session is in good standing.
 - Please register to attend TESC.
 - Karen volunteered to help as a volunteer.

ACTION: Brad will send an email to Jen to distribute the volunteer request to the Tech Committee

Special Requests

- **RRFB Litigation Situation (*Amy/Jennifer*)**
 - Paragraph/news updates for a future MASITE newsletter.

ACTION: Amy will reach out to FHWA for an update for next month.

- **Update from MASITE Board (*Chris Prisk/Al Federico*)**
 - No discussion of coordination with the MET section for NJDOT/Signal Training events
 - Appreciate the efforts/effectiveness of this group. Happy to support however they are able to do so. Keep up the good wor.
 - Mahmood = Secretary... and our Newsletter contact
 - Eric Schmidt = webmaster
 - Eric Preston, with McMahon in Harrisburg = social media platform

ACTION: Jennifer will add Mahmood, Eric Schmidt, and Eric Preston's contact info. To the agenda's, moving forward

Upcoming Events

- **TBD -- NJDOT HOP 101 Training**
- **October 1 & 2, 2017 -- MASITE Annual Meeting**
 - Egg Harbor, NJ
 - Tech Comm volunteer at sign-in performing a Fishbowl survey of members
- **Dec. 6-8, 2017 - Transp. Eng. & Safety Conference (TESC)**
 - State College, PA
 - Thursday, Dec. 7- early breakfast at the conference hotel restaurant
 - Student poster competition : tech comm judges
- **Upcoming Committee Meetings:**
 - Thursday, Oct. 20, 2017 - Conference Call
 - Thursday, Nov. 17, 2017 - Conference Call

ACTION: Jennifer will send out the meeting calendar invite for October

Attendance

Committee Members	2/16/17	3/16/17	4/20/17	5/18/17	7/20/17	8/17/17	9/20/17
<i>Al Federico</i>						Y	Y
<i>Amy Kaminski, P.E., PTOE</i>	Y	Y	Y	Y	Y	Y	Y
<i>Ben Guthrie, P.E.</i>	Y	Y	Y		Y	Y	
<i>Billie Joy Budner, PE</i>	Y	Y		Y		Y	Y
<i>Bradley (Brad) DiCola, PE, PTOE</i>					Y	Y	Y
<i>Bridget Postlewaite, PE</i>	Y	Y		Y	Y		
<i>Christopher Prisk, P.E., PTOE</i>	Y	Y	Y	Y		Y	Y
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>	Y				Y	Y	
<i>Elliott Hair, EIT</i>	Y	Y	Y	Y		Y	
<i>Eric Ostimchuk, P.E., PTOE</i>		Y		Y	Y		Y
<i>Jeffrey (Jeff) L'Amoreaux, P.E.</i>		Y	Y		Y	Y	
<i>Jennifer Warner, EIT, ENV SP</i>		Y	Y	Y	Y	Y	Y
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>	Y	Y	Y	Y	Y		Y
<i>Karen Scurry, P.E.</i>	Y		Y				Y
<i>Nikhil (Nik) Kharva, PE, PTOE</i>		Y		Y			
<i>Peter O'Halloran</i>				Y			Y
Guests	2/16/17	3/16/17	4/20/17	5/18/17	7/20/17	8/17/17	9/20/17
<i>Pete Terry (spelling?)</i>						Y	