

MASITE Technical Committee Meeting Minutes

Date/Time: Thursday, October 19, 2017, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes**
 - September minutes are approved!

ACTION: Nik will upload the September and October minutes to the website

- **MASITE Website (Nik)**
 - Nik will circle back with Erik
 - No updates

Technical Training/Professional Development

- **MASITE Member Survey: Technical Training Interest (Reminder - no update necessary)**
 - Responses:
 - Top 3 Preferred Formats:
 - 83% Webinars and trainings with PDH's
 - 75 % Live workshops on tech subjects 75%
 - 60% Quarterly updates on new tech & information
 - Top Preferred Topics to explore:
 - Transp safety
 - ITS
 - Traffic Eng
 - AV/CV
 - Multimodal Design
- **Ethics Training (Amy)**
 - Successful training at the Annual Meeting - 13 attendees
 - Keep on the agenda as a reminder
- **Risk Management:**
 - Joe **will** be the moderator on risk management: protecting municipality at TESC
 - We want to reproduce it in a webinar form to reach those that can't attend
 - 3 other lawyers that he works with

ACTION: Joe will plan to see how presenters do at TESC in December and then will check-in with them about their interest

- **Traffic Cabinet Training in Pittsburgh/Harrisburg/South NJ/Delaware Areas**
 - Desire to replicate the Warminster Township training in other geographic regions:
 - New Jersey (Jeff)

- Mercer County - partnered with Signal Control Products
- Plenty of room and equipment in the shop
- Paul Sherrer = county technician, possible speaker

ACTION: Jeff will speak with George Falot about getting permission to host an event at the Mercer County signal shop

- Central PA Area (**Jennifer**)
 - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)
 - Wait to hold this event until after the TESC IMSA training

ACTION: Jennifer will continue coordination with Mike on other Central Area technical or social events

- Delaware (**Joe & Eric**)
 - DelDOT & City of Wilmington
 - Joe reached out to Adrian Eiss @ WRA - back in Philly now, but has a coworker who regularly worked with DelDOT staff
 - Eric looked into the Permitting Training for 2018 - Signal Design Manual

ACTION: Joe will follow-up with Adrian Eiss to identify a WRA staff member

- Philadelphia Area (**Peter**)
 - What's different in Philly?
 - 30 sec for each phase
 - They have the old electro-mechanical "dial" controllers
 - When they update, they use a different controller
 - A training on these topics would be interesting!
 - Peter Coordinating with General Highway Products

- **NJDOT HOP 101 Training, (Joe)**

- Our contact, Dick, is too busy at the moment to coordinate
- New Highway Access permit regulations will be released in the next 6 months to a year
- Will likely coordinate with them to share information on their sponsored trainings

- **Tri-Joint (ITE, ASHE South Jersey, ASCE Jersey) Safety Focused Meeting - Feb 7, 2018 (Joe/Dave)**

- Host = ASHE South Jersey
- Speaker = safety focus
 - FHWA Safety areas
 - Jersey = intersections and pedestrians
 - PA = pedestrians
- Pedestrian Topic? ... combined with Ethics?
 - Idea = Debate auto-centric vs. multimodal user focus
 - Panel debate/discussion/forum

- Activity

ACTION: Amy will look into the PE ethics training criteria

ACTION: Amy, Jennifer, Joe will brainstorm speakers/topics/event ideas

- **Signal Inspection Training**
 - Consider hosting a training for members
 - Would need to charge money for this event (expensive)

Student Outreach

- **Drexel Univ. Student Chapter (*Bridget*)**
 - Coordinating with ASCE chapter to attend a meeting to share about ITE.
 - No update now - will begin coordinating again in December
- **Univ. Delaware Happy Hour, Spring (*Jeff/Amy*)**
 - History of MASITE members not following-through with the professors
 - Professor contact= Rusty
 - Technical Training Outreach
 - brainstorm training session for students
 - obtain MASITE guest speakers for civil eng. Students
 - Traffic calming plan
 - Designing a signal
 - Safety evaluation
 - Short activity to go with it
 - Concerns raised about how to make this interesting for students
 - Bridget teaches a class like this every year at Drexel

ACTION: Bridget and Amy will coordinate the presentation with professor Rusty

- **Temple University (*Amy/Joe*)**
 - Professors responded to Amy's email
 - Social event and student technical paper

ACTION: Amy will respond again to professor in a few weeks

- **TESC Poster Session : Student Outreach Opportunity (*Brad & Karen*)**
 - Received volunteer interest for judging
 - 8-10 total student poster presentations

ACTION: Brad will continue coordinating with students and volunteers

Special Requests

- **RRFB Litigation Situation (*Amy/Jennifer*)**
 - Paragraph/news updates for a future MASITE newsletter.

- No update so far
- **Driver's Ed Educational Outreach (Dave)**
 - Does anyone have experience teaching defensive driving?
 - Joe - motorcycle safety instruction experiences
 - Bridget - safety presentation at Drivers' Ed courses
 - Brad- knows a speaker at TESC associated with CHOP - driving simulation training
 - Jennifer - serves on ITE Advocacy Committee & STEM Outreach group - the group may have received useful information/materials/contacts from those who are already doing this type of outreach

ACTION: Dave will follow-up with Bridget and Joe

ACTION: Jennifer will forward the ITE Advocacy Committee - STEM Outreach Group's contact information (incl. Karen Aspelin & Hibbett Neel) to Dave

- **Update from MASITE Board (Chris Prisk/Al Federico)**
 - Peter shared over email that the annual meeting was a success (!)

Upcoming Events

- **TBD -- NJDOT HOP 101 Training** (*after the new DelDOT regulations come out*)
- **Dec. 6-8, 2017 - Transp. Eng. & Safety Conference (TESC)**
 - State College, PA
 - Thursday, Dec. 7- early tech comm breakfast at the conference hotel restaurant
 - Thursday, Dec. 7- evening MASITE Social/Happy Hour
 - Student poster competition : tech comm judges
- **January - Univ. Pitt/Western Region CAV Topic Event (Brad)**
 - Univ. Pitt campus
 - Early January
- **Feb. 7, 2018 Tri-Joint Safety Meeting (Maggianos, New Jersey)**
 - Safety focus

Upcoming Committee Meetings:

- Thursday, Nov. 16, 2017 - Conference Call
- Thursday, Dec. 7, 2017 - In-Person Social Meeting at TESC

ACTION: Jennifer will send the calendar invite out for the November meeting.

Attendance

Committee Members	3/16/17	4/20/17	5/18/17	7/20/17	8/17/17	9/20/17	10/19/17
<i>Al Federico</i>					Y	Y	
<i>Amy Kaminski, P.E., PTOE</i>	Y	Y	Y	Y	Y	Y	Y
<i>Ben Guthrie, P.E.</i>	Y	Y		Y	Y		
<i>Billie Joy Budner, PE</i>	Y		Y		Y	Y	
<i>Bradley (Brad) DiCola, PE, PTOE</i>				Y	Y	Y	Y
<i>Bridget Postlewaite, PE</i>	Y		Y	Y			Y
<i>Christopher Prisk, P.E., PTOE</i>	Y	Y	Y		Y	Y	
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>				Y	Y		Y
<i>Elliott Hair, EIT</i>	Y	Y	Y		Y		
<i>Eric Ostimchuk, P.E., PTOE</i>	Y		Y	Y		Y	Y
<i>Jeffrey (Jeff) L'Amoreaux, P.E.</i>	Y	Y		Y	Y		Y
<i>Jennifer Warner, EIT, ENV SP</i>	Y	Y	Y	Y	Y	Y	Y
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>	Y	Y	Y	Y		Y	Y
<i>Karen Scurry, P.E.</i>		Y				Y	Y
<i>Nikhil (Nik) Kharva, PE, PTOE</i>	Y		Y				
<i>Peter O'Halloran</i>			Y			Y	
Guests	3/16/17	4/20/17	5/18/17	7/20/17	8/17/17	9/20/17	10/19/17
<i>Pete Terry (spelling?)</i>					Y		

MASITE Exec Board Contact Information:

<http://www.masite.org/executive.html>