

MASITE Technical Committee Meeting Minutes

Date/Time: Thursday, February 15, 2018, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes** (January)

ACTION: Nik will upload the November minutes to the website

- **MASITE Website** (*Nik*)
 - No update this month. Nik not in attendance.

Technical Training/Professional Development

- **MASITE Member Survey: Technical Training Interest** (*Amy*)
 - Amy has created the 2018 member survey.....please review the draft survey at the following link: [MASITE Technical Committee Survey 2018](#)
 - 2017 Responses:
 - Top 3 Preferred Formats:
 - 83% Webinars and trainings with PDH's
 - 75 % Live workshops on tech subjects 75%
 - 60% Quarterly updates on new tech & information
 - Top Preferred Topics to explore:
 - Transp safety
 - ITS
 - Traffic Eng
 - Multimodal Design
 - AV/CV

ACTION: Everyone will review the 2018 survey and provide comments to Amy.

- **Ethics Training** (*Amy/Joe*)
 - No update this month.
- **Traffic Cabinet Training in Pittsburgh/Harrisburg/South NJ/Delaware Areas**
 - Desire to replicate the Warminster Township training in other geographic regions:
 - **New Jersey** (*Jeff*)
 - Mercer County - partnered with Signal Control Products
 - Paul Sherrer = county technician, possible speaker
 - **Central PA Area** (*Jennifer*)
 - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)

- Wait to hold this event until after the TESC IMSA training & the February 12, Central Area Technical Lunch, HSM topic

ACTION: Jennifer will reach out to central area coordinator about this event

- **Delaware (Eric)**
 - DeIDOT & City of Wilmington
 - Eric has reached out to Brian Mitchell - initially interested
 - Anticipates concern over whether it will take the full 4 hours? ... will let him know it can be as long or as short as he wants it to be

ACTION: Eric will reach out to Jeff about Warminster's event and to Peter about Philadelphia's event.

- **Philadelphia Area (Peter)**
 - General Highway Products - Broomall, PA Jan. 31
- **NJDOT HOP 101 Training, (Joe... Reminder. No update necessary for a few months)**
 - New Highway Access permit regulations will be released in the next year... will coordinate with them to share information on their sponsored trainings
- **Signal Inspection Training**
 - Consider hosting a training for members
 - Question included in 2018 member survey
- **Traffic Control/Flagger Training (Joe)**
 - Typically available through LTAPs
- **MASITE Technical Dinner (Amy)**
 - To supplement the other regular MASITE events
 - Oct/Feb/April MASITE events....mid-June/August might be a good time
 - With PDH's....using the preferred topics
 - Partner with ASHE? YTP? ASCE Young Member Forum
 - Young Member focus
 - Melissa is coordinating some networking events in the Philadelphia area
 - Amy included a question about this in the 2018 member survey

Student Outreach

- **Drexel Univ. Student Chapter (Bridget)**
 - Coordinating with ASCE chapter to attend a meeting to share about ITE.
 - Bridget will look into ITE marketing materials/flyers to bring
- ACTION:** Bridget will look into ITE marketing materials/flyers to bring with her
- **Univ. Delaware (Amy/Bridget)**
 - On hold until we receive alumni support

- **Temple University (Amy/Joe)**
 - On hold until we receive alumni support
- **MASITE membership alma mater info (Amy)**
 - Included in 2018 member survey
- **TESC Poster Session : Student Outreach Opportunity (Brad & Karen)**
 - On hold until next fall

Special Requests

- **RRFB Litigation Situation (Amy/Jennifer... Nik)**
 - Amy wrote a summary of the situation, but it kept changing
 - PennDOT has made no formal decision yet
 - Wait for formal response from PennDOT before sharing with members
- **Driver's Ed Educational Outreach (Dave)**
 - National Safety Council has released defensive driver safety training
 - Certifications for defensive driving training
 - ITE Safety Council and other councils are working together to discuss this topic
 - Looking to partner with ITE in some way
 - ITE STEM Outreach Subcommittee is putting together standardized activities and materials - could have some overlap with this effort.

ACTION: Dave will continue working with ITE on this idea.

ACTION: Anyone with an interest in this effort - please reach out to Dave.

ACTION: Jennifer will coordinate with Dave offline about partnership opps.

- **Update from MASITE Board (Steve Palmer)**
 - No update this month. No one from the board is in attendance
 - MASITE board meeting was scheduled for the same day/time

ACTION: Jennifer will coordinate with Steve regarding the scheduling overlap of these meetings.... Potentially looking into changing our meeting time if this will be a regular occurrence?

Upcoming Events

- **April, 2018 Mid-Colonial District Meeting**
 - Philadelphia, PA
 - Plan to check-in at next meeting to see if there are enough people attending to organize a social event for the committee
- **TBD -- Central Area Signal Training**
 - Lancaster, PA?

- **TBD -- Delaware Area Signal Training**
 - Wilmington, DE

- **TBD -- NJDOT HOP 101 Training** *(after the new DeIDOT regulations come out)*

Upcoming Committee Meetings:

- Thursday, March 15 - Conference Call
 - Jennifer will be unable to attend: assign a note-taker
 - Bridget will be our note-taker for next month

ACTION: Jennifer will send the meeting minutes google doc link to Bridget before next meeting, and will then review and distribute the minutes.

- Thursday, April 20 - Conference Call

Attendance

Committee Members	8/17/17	9/20/17	10/19/17	11/16/17	1/18/18	2/15/18
<i>Al Federico</i>	Y	Y				
<i>Amy Kaminski, P.E., PTOE</i>	Y	Y	Y	Y		Y
<i>Ben Guthrie, P.E.</i>	Y					Y
<i>Billie Joy Budner, PE</i>	Y	Y		Y	Y	
<i>Bradley (Brad) DiCola, PE, PTOE</i>	Y	Y	Y			
<i>Bridget Postlewaite, PE</i>			Y	Y	Y	Y
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>	Y		Y			Y
<i>Eric Ostimchuk, P.E., PTOE</i>		Y	Y	Y	Y	Y
<i>Jeffrey (Jeff) L'Amoreaux, P.E.</i>	Y		Y			
<i>Jennifer Warner, EIT, ENV SP</i>	Y	Y	Y	Y		Y
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>		Y	Y	Y	Y	
<i>Karen Scurry, P.E.</i>		Y	Y	Y		
<i>Melissa Mo</i>						Y
<i>Nikhil (Nik) Kharva, PE, PTOE</i>				Y	Y	
<i>Peter O'Halloran</i>		Y			Y	
<i>Steve Palmer</i>					Y	
Guests	8/17/17	9/20/17	10/19/17	11/16/17	1/18/18	
<i>Pete Terry (spelling?)</i>	Y					

MASITE Exec Board Contact Information:

<http://www.masite.org/executive.html>

MASITE Membership - Geographic Distribution