

MASITE Technical Committee Meeting Minutes

Date/Time: Thursday, March 15, 2018, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes** (February)

ACTION: Nik to upload meeting minutes from last few months to website

- **MASITE Website** (*Nik*)
 - No additional update

Technical Training/Professional Development

- **MASITE Member Survey: Technical Training Interest** (*Amy*)
 - Amy received feedback and will send out the survey by 3/16.
 - 2017 Responses:
 - Top 3 Preferred Formats:
 - 83% Webinars and trainings with PDH's
 - 75 % Live workshops on tech subjects 75%
 - 60% Quarterly updates on new tech & information
 - Top Preferred Topics to explore:
 - Transp safety
 - ITS
 - Traffic Eng
 - AV/CV
 - Multimodal Design
 - ***FYI - Jennifer put together a quick graphic of the geographic distribution of MASITE membership, using the official Membership List (see end of document for graphic and details)*
- **Ethics Training** (*Amy/Joe*)
 - No update this month.
- **Traffic Cabinet Training in Pittsburgh/Harrisburg/South NJ/Delaware Areas**
 - Desire to replicate the Warminster Township training in other geographic regions:
 - **New Jersey** (*Jeff*)
 - Mercer County - partnered with Signal Control Products
 - Paul Sherrer = county technician, possible speaker
 - No update this month. Jeff not in attendance

- **Central PA Area (Jennifer)**
 - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)
 - Jennifer has not yet reached out to Central Area Coordinator

ACTION: Jennifer will reach out to central area coordinator about this event
- **Delaware (Eric)**
 - DeIDOT & City of Wilmington
 - Eric has reached out to Brian Mitchell - initially interested
 - Anticipates concern over whether it will take the full 4 hours? ... will let him know it can be as long or as short as he wants it to be

ACTION: Eric to follow up with Brian Mitchell.
- **Philadelphia Area (Peter)**
 - General Highway Products - Broomall, PA Jan. 31 (rescheduled for March 29 due to flu outbreak)
 - Peter may be unable to attend and will coordinate with Joe to ensure there is a MASITE representative
- **NJDOT HOP 101 Training, (Joe... Reminder. No update necessary for a few months)**
 - New Highway Access permit regulations will be released in the next year... will coordinate with them to share information on their sponsored trainings
- **Signal Inspection Training**
 - Consider hosting a training for members
 - Question included in 2018 member survey
- **Traffic Control/Flagger Training (Joe)**
 - April 6 - APC Flagger Train-The-Trainer Program (Associated Pennsylvania Constructors) - Amy has someone attended and Joe is interested.
 - Typically available through LTAPs
- **MASITE Technical Dinner (Amy)**
 - To supplement the other regular MASITE events
 - Oct/Feb/April MASITE events....mid-June/August might be a good time
 - MASITE is coordinating a possible dinner meeting about March of Champions (with Rich Montenez, Philadelphia Police & SEPTA)
 - With PDH's....using the preferred topics
 - Partner with ASHE? YTP? ASCE Young Member Forum
 - Young Member focus
 - Melissa is coordinating some networking events in the Philadelphia area

- Amy included a question about this in the 2018 member survey

Student Outreach

- **Drexel Univ. Student Chapter (*Bridget*)**
 - Coordinating with ASCE chapter to attend a meeting to share about ITE.
- **Univ. Delaware (*Amy/Bridget*)**
 - On hold until we receive alumni support
- **Temple University (*Amy/Joe*)**
 - On hold until we receive alumni support
- **Olney High Charter School**
 - Joe to present STEM opportunities to a 9th grade class
- **MASITE membership alma mater info (*Amy*)**
 - Included in 2018 member survey
- **TESC Poster Session : Student Outreach Opportunity (*Brad & Karen*)**
 - On hold until next fall
 - Will likely begin recruiting committee members early for 2018
 - Determine if student attendance costs can be offset to attract Philadelphia/Pittsburgh area schools without ITE chapters

Special Requests

- **RRFB Litigation Situation (*Amy/Jennifer... Nik*)**
 - Amy will draft a summary and submit on March 16
 - PennDOT issued a strike-off letter on February 15 stating that any projects under consideration/approved can move forwards. Any projects approved but not designed may be able to move forward on a case-by-case basis. Operational items may be addressed on a case-by-case basis.
- **Driver's Ed Educational Outreach (*Dave*)**
 - ITE Transp. Safety Council has released defensive driver safety training
 - Certifications for defensive driving training
 - ITE Safety Council and Education Council are working together to discuss this topic
 - Looking to partner with ITE in some way
 - ITE STEM Outreach Subcommittee is putting together standardized activities and materials - could have some overlap with this effort.
 - ITE chapter in Omaha, Nebraska has partnered with local school districts for Drive Smart (<http://locatechapter.org/drive-smart/>)
 - Consider implementing locally

- **Update from MASITE Board (*Steve Palmer*)**
 - Steve mentioned that the Board can look into funding for student chapters to attend TESC
 - *Jennifer has not heard back from Steve on whether the meetings will regularly overlap*

Upcoming Events

- **April 2018 Mid-Colonial District Meeting**
 - Philadelphia, PA
- **TBD -- Central Area Signal Training**
 - Lancaster, PA?
- **TBD -- Delaware Area Signal Training**
 - Wilmington, DE
- **TBD -- NJDOT HOP 101 Training** (*after the new DeIDOT regulations come out*)
- **MASITE Annual Meeting in conjunction with ITSPA**
 - Tentative - August 2018 in Pittsburgh

Upcoming Committee Meetings:

- Thursday, April 19 - Conference Call
- Thursday, May 18 - Conference Call

Attendance

Committee Members	8/17/17	9/20/17	10/19/17	11/16/17	1/18/18	2/15/18	3/15/18
<i>Al Federico</i>	Y	Y					
<i>Amy Kaminski, P.E., PTOE</i>	Y	Y	Y	Y		Y	Y
<i>Ben Guthrie, P.E.</i>	Y					Y	Y
<i>Billie Joy Budner, PE</i>	Y	Y		Y	Y		
<i>Bradley (Brad) DiCola, PE, PTOE</i>	Y	Y	Y				Y
<i>Bridget Postlewaite, PE</i>			Y	Y	Y	Y	Y
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>	Y		Y			Y	Y
<i>Eric Ostimchuk, P.E., PTOE</i>		Y	Y	Y	Y	Y	Y
<i>Jeffrey (Jeff) L'Amoreaux, P.E.</i>	Y		Y				
<i>Jennifer Warner, EIT, ENV SP</i>	Y	Y	Y	Y		Y	
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>		Y	Y	Y	Y		Y
<i>Karen Scurry, P.E.</i>		Y	Y	Y			
<i>Melissa Mo</i>						Y	
<i>Nikhil (Nik) Kharva, PE, PTOE</i>				Y	Y		Y
<i>Peter O'Halloran</i>		Y			Y		Y
<i>Steve Palmer (MASITE Board Rep)</i>					Y		Y
Guests	8/17/17	9/20/17	10/19/17	11/16/17	1/18/18		
<i>Pete Terry (spelling?)</i>	Y						

MASITE Exec Board Contact Information:

<http://www.masite.org/executive.html>

MASITE Membership - Geographic Distribution (*Jennifer*)

Jennifer coordinated with the MASITE Membership Chair to get the MASITE membership list. She ran a quick geographical distribution analysis of the list of zip codes using R (a statistical computing and graphics programming language).

**Note - unfortunately, the lighter colors represent the higher counts. She had trouble switching it.*