

ITE Technical Committee Meeting Minutes

Date/Time: Thursday, May 17, 2018, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes** (March)
 - *Minutes approved*
 - ACTION:** Nik will upload the meetings to the website
- **MASITE Website** (*Nik*)
 - *Nik sent an email to website coordinator to contact information sheet, upload recent minutes, and remove older minutes*

Committee Member Updates (*original agenda was abandoned due to low attendance*)

- Jennifer:
 - Updated the contact info sheet. Will look into having Nik send the link to the google doc instead of a PDF, so that we can update it without having to send it back to the website coordinator.
 - ACTION:** Jennifer will coordinate with Nik
- Ben:
 - Still in the brainstorming phase of the SimCap group (group structure, meeting regularity, regional vs. local, etc.)
 - Dave Petrucci has been trying to see what else is happening in other states
 - ACTION:** Ben and Dave will continue developing the SimCap group
- Billie Joy:
 - No update.
- Brad:
 - TESC planning meeting was held recently - and another conference call coming up shortly.
 - They are definitely planning to host the student poster session competition, using tech. comm. members as judges.
 - ACTION:** Brad will continue coordinating student poster session & provides tech. comm. with updates from TESC planning meetings.
 - PennDOT will be releasing a SOL regarding Clearview Font.
 - ACTION:** The tech comm will draft a paragraph to send out to our members
- Bridget:
 - No update.
- Melissa:
 - Contacted by ITSPA - they would like to do joint social & technical events
 - Thinking about a phillies game? Potentially combining with ASCE

- Looking for ITS speakers for winter joint technical meeting

ACTION: Anyone with ITS speaker ideas - please send them to Melissa (<MMo@jmt.com>)

Committee Member Updates (from those who weren't able to attend the call)

- Amy: Sorry to miss the meeting!
 - IMSA Signal Inspection Training:
 - Offers inhouse training for a minimum of 10 participants
 - Until July 31, 2018: No prerequisite required; after July, participants must have Work Zone Safety AND Traffic Signals Level 1 Training
 - All attendees must purchase their own manual for the training
 - I'm having difficulty getting an accurate cost to attend or purchase the manual
 - Website indicates Traffic Signal Inspector Manual is \$95
 - PennDOT offers online training at no cost available through the PennDOT Traffic Signals Portal
 - Traffic Cabinet Training in Central PA Area
 - City of Lancaster (Cindy McCormick is the Traffic Engineer) is willing to host
 - Amy could use some assistance on a Central PA signal contractor providing the training
 - Traffic Control/Flagger Training
 - Amy attended the G&A Flagger Training and believe it is worth attending
 - G&A has a staff member certified to train others and he has offered provide training for others.
 - Amy is asking G&A if Gilmore could provide the training room and training to interested MASITE members and will report back next month.
 - RRFB: PennDOT issued a SOL reinstating RRFB's. The SOL can be found [here](#). You'll need to log in with your ECMS before clicking on the hyperlink for direct access or search for SOL 494-18-07 RRFB Interim Approval under PennDOT's ECMS SOL location.
 - Clearview Font Update: On May 3, 2018, PennDOT issued an internal memo reinstating Clearview Font based on FHWA's reinstatement of the Interim Approval issued on March 28, 2018.
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Upcoming Events

- **May 24, 2018 Western Area Lunch Presentation**
 - Pittsburgh, PA
 - http://www.masite.org/PDF/Events/2018_05_24_Lunch.pdf
- **May 30, 2018 Central Area Lunchtime Technical Session**
 - Harrisburg, PA
 - http://www.masite.org/PDF/Events/2018_05_30_Lunch.pdf

- **TBD -- Central Area Signal Training**
 - Lancaster, PA?

- **TBD -- Delaware Area Signal Training**
 - Wilmington, DE

- **Sept 9-11, 2018 MASITE / ITSPA Joint Annual Meeting**
 - Pittsburgh, PA
 - Same weekend as PennState / Pitt Football game
 - Request for abstracts will be sent soon

- **TBD -- NJDOT HOP 101 Training** (*after the new DelDOT regulations come out*)

Upcoming Committee Meetings:

- Thursday, June 21 - Conference Call
- Thursday, July 19 - Conference Call

Attendance

Committee Members	11/16/17	1/18/18	2/15/18	3/15/18	4/19//18	5/17/18
<i>Al Federico</i>						
<i>Amy Kaminski, P.E., PTOE</i>	Y		Y	Y	Y	
<i>Ben Guthrie, P.E.</i>			Y	Y	Y	Y
<i>Billie Joy Budner, PE</i>	Y	Y				Y
<i>Bradley (Brad) DiCola, PE, PTOE</i>				Y	Y	Y
<i>Bridget Postlewaite, PE</i>	Y	Y	Y	Y	Y	Y
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>			Y	Y		
<i>Eric Ostimchuk, P.E., PTOE</i>	Y	Y	Y	Y	Y	
<i>Jeffrey (Jeff) L'Amoreaux, P.E.</i>						
<i>Jennifer Warner, EIT, ENV SP</i>	Y		Y		Y	Y
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>	Y	Y		Y	Y	
<i>Karen Scurry, P.E.</i>	Y					
<i>Melissa Mo</i>			Y			Y
<i>Nikhil (Nik) Kharva, PE, PTOE</i>	Y	Y		Y		
<i>Peter O'Halloran</i>		Y		Y	Y	
<i>Steve Palmer (MASITE Board Rep)</i>		Y		Y	Y	
Guests	11/16/17	1/18/18	2/15/18	3/15/18	4/19//18	

MASITE Exec Board Contact Information:

<http://www.masite.org/executive.html>

MASITE Technical Committee Contact Information:

<https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVglSckWiOt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing>