

MASITE Technical Committee Meeting Minutes

Date/Time: Thursday, June 21, 2018, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes** (March)
- *Minutes approved*
ACTION: Nik will upload the meetings to the website

- **MASITE Website** (*Nik*)
- No updates - Nik not in attendance

Technical Training/Professional Development

- **MASITE Member Survey: Technical Training Interest** (*Amy*)
- 2018 Responses
 - 12 responses; 100% completion rate and it typically took 2 minutes to complete.

 - *Technical Committee Focus*
 - *Webinars/Training opportunities with PDH's* 83%
 - *Quarterly updates on "new" technical information* 75%
 - *Live Workshops on technical engineering subjects* 58%
 - *Provide "hands-on" field traffic signal/ITS training* 58%

 - *Top Four Topic Explorations:*
 - *Traffic Engineering* 58%
 - *Simulation/HCM/Reliability Analysis* 58%
 - *Traffic Engineering/ITS Hardware* 58%
 - *Intelligent Transportation Systems (ITS)* 42%

- **Ethics Training** (*Amy/Joe*)
- Ethics training at the MASITE meeting went well
- Delaware PE requirement is going to have three hours over a two year period (an hour more than the NJ req's)
- Joe - heard some good speakers at a recent ASHE meeting
- DAPE usually holds free ethics training at their office in New Castle County

- **Traffic Cabinet Training in Pittsburgh/Harrisburg/South NJ/Delaware Areas**
- Desire to replicate the Warminster Township training in other geographic regions:
 - **New Jersey** (*Joe*)
 - Joe will take the lead on this area
 - No updates this month
- ACTION:** Joe will look into options/contacts in the New Jersey area

- **Central PA Area (Amy)**
 - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)
 - On board to host this training!
 - Late Sept. into October timeframe

ACTION: Jennifer will coordinate with Amy to schedule an event in the Fall

- **Delaware (Eric)**
 - DeIDOT & City of Wilmington

ACTION: Eric will be reaching out to DeIDOT's traffic group to assess interest

- **Philadelphia Area (Peter/Joe)**
 - Completed

ACTION: Joe will reach out to Peter to see if he'd be interested in organizing a second event in the Philly area

- **NJDOT HOP 101 Training, (Joe... *Reminder. No update necessary for a few months*)**
 - New Highway Access permit regulations will be released in the next year... will coordinate with them to share information on their sponsored trainings

- **IMSA Signal Inspection Training (Amy)**
 - Consider hosting a discounted training for members

- **Traffic Control/Flagger Training (Joe/Amy)**
 - Consider hosting a discounted training for members

Student Outreach

<<Discussion: Should we continue to keep this as part of our discussion Are we duplicating efforts of the student chapter liaisons?>> *We are duplicating the efforts of the Educational Outreach Committee. We should be shifting our focus to be about how the Technical Committee can support the efforts of the Educational Outreach Committee.*

ACTION: Jennifer will modify the agenda items going forward to better reflect our role in this process

ACTION: Jennifer will coordinate with Emily Hoffman to see how the Tech. Committee can assist the Educational Outreach Committee (provide content, etc.)

- **Drexel Univ. Student Chapter (Bridget)**
 - Coordinating with ASCE chapter to attend a meeting to share about ITE.

- **Univ. Delaware (Amy/Bridget)**
 - On hold until we receive alumni support

- **Temple University (*Amy/Joe*)**
 - On hold until we receive alumni support
- **Olney High Charter School (*Joe*)**
 - STEM outreach
- **TESC Poster Session : Student Outreach Opportunity (*Brad & Karen*)**

Special Requests

- **Driver's Ed Educational Outreach (*Dave*)**
 - ITE Transp. Safety Council has released defensive driver safety training
 - Certifications for defensive driving training
 - ITE Safety Council and Education Council are working together to discuss this topic
 - LOCATE Chapter of MOVITE Section of ITE has won awards for their activities/program related to teen driver safety
 - Dave is trying to deploy this nationally, through the Safety Council

ACTION: Jennifer will coordinate with Emily Hoffman of the Educational Outreach committee to see if they could help us in establishing school contacts/etc.

ACTION: Dave will continue coordinating with the Safety Council

- **Update from MASITE Board (*Steve Palmer*)**
- No update. No one from MASITE Board in attendance

Upcoming Events

- **TBD -- Delaware Area Signal Training**
 - Wilmington, DE
- **August 2, 2018 - ISTPA/MASITE**
 - Joint phillies game
- **Sept 9-11, 2018 MASITE / ITSPA Joint Annual Meeting**
 - Pittsburgh, PA
 - Same weekend as PennState / Pitt Football game
 - Request for abstracts will be sent soon
 - Should we set-up a committee breakfast?
- **TBD -- Central Area Signal Training**
 - Lancaster, PA?
- **TBD -- NJDOT HOP 101 Training (*after the new DelDOT regulations come out*)**
- **Dec. 5/6/7, Penn State Traffic Engineering and Safety Conference**
 - State College, PA

Upcoming Committee Meetings:

- Thursday, July 19 - Conference Call
- Thursday, August 16 - Conference Call

Attendance

Committee Members	1/18/18	2/15/18	3/15/18	4/19//18	5/17/18	6/21/18
<i>Amy Kaminski, P.E., PTOE</i>		Y	Y	Y		
<i>Ben Guthrie, P.E.</i>		Y	Y	Y	Y	Y
<i>Billie Joy Budner, PE</i>	Y				Y	Y
<i>Bradley (Brad) DiCola, PE, PTOE</i>			Y	Y	Y	
<i>Bridget Postlewaite, PE</i>	Y	Y	Y	Y	Y	
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>		Y	Y			Y
<i>Eric Ostimchuk, P.E., PTOE</i>	Y	Y	Y	Y		Y
<i>Jennifer Warner, EIT, ENV SP</i>		Y		Y	Y	Y
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>	Y		Y	Y		Y
<i>Karen Scurry, P.E.</i>						
<i>Melissa Mo</i>		Y			Y	Y
<i>Nikhil (Nik) Kharva, PE, PTOE</i>	Y		Y			
<i>Peter O'Halloran</i>	Y		Y	Y		
<i>Steve Palmer (MASITE Board Rep)</i>	Y		Y	Y		
Guests	1/18/18	2/15/18	3/15/18	4/19//18	5/17/18	6/21/18

MASITE Exec Board Contact Information:

<http://www.masite.org/executive.html>

MASITE Technical Committee Contact Information:

<https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVglSckWiOt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing>