



MASITE Board Meeting

May 25, 2022
Meeting Minutes

KEY Meeting Objectives

- Star Chapter Update
- ITE Meeting

Location: Conference Call

Agenda Item	Description
Call to Order	<ul style="list-style-type: none"> • Meeting started at 12:02
Previous Minutes	<ul style="list-style-type: none"> • Meeting minutes from April 27 approved
Treasurer Report	<ul style="list-style-type: none"> • Paid Star Chapter fees, western area event • Income from golf outing, western area event • Golf outing loss was about \$375 for each for MASITE and ITSPA
ITE International Meeting Attendance	<ul style="list-style-type: none"> • Budget for attendance for 2020 (Palmer) and 2021 (Shehata) at ITE International Meeting was rolled over to 2022. Palmer, Shehata, and Davidson are planning to attend. • Flight and travel costs are increasing. Consider budgeting additional money for future travel to the ITE International Meeting
District and WDCSITE Naming	<ul style="list-style-type: none"> • WDCSITE and MCDITE are in the process of changing their names. M. Davidson is participating in discussion with representatives with MCDITE and WDCSITE.
Constant Contact / Star Chapter	<ul style="list-style-type: none"> • Kickoff for Star Chapter transition was held on 5/19. The board is supplying documents to Star Chapter. • The process to transition to Star Chapter is planned for 8 weeks from 5/19. The tentative launch date is 7/14.
Appointed Volunteer Positions	<ul style="list-style-type: none"> • Steve Gault has accepted the position as Communications Chair. • Awards committee chair is still an open position. M. McDermott is considering candidates.
2023 Board Nominations	<ul style="list-style-type: none"> • M. Shehata is working with the nomination committee and seeking candidates for 2023-2024 Secretary term.
Coordinator Updates	<ul style="list-style-type: none"> • Rachel – Hurricane Ida event on 5/24 with 70 attendees (operating at a loss); ITSPA vs MASITE bowling event, cornhole tournament • Chad – Joint event with ITSPA on June 16th with District 8 (anticipating operating at a loss) • Western Area – Investigating vendor event • Consider having events to help fund the scholarship initiative



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District Update	<ul style="list-style-type: none">• The District Visioning process has been recently completed. There will be action items for the MASITE board to complete in response to this process.• The 2023 District Annual meeting is planned for Pittsburgh.
Open Discussion	<ul style="list-style-type: none">• None
Next Meeting:	<ul style="list-style-type: none">• June 22nd at 3pm



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Name	Position	Organization	Attendance	
			In Person	Call
Executive Board				
Michael Davidson	President	Drive Engineering		X
Peter O'Halloran	First Vice-President	JMT		X
Megan McDermott	Second Vice-President	MS Consultants		X
BJ Song	Treasurer	RK&K		X
Becky Biro	Secretary	RK&K		X
Mahmood Shehata	Past President/ District Representative	RK&K		X
Lindsey Ulizio	Western Area Coordinator	WRA		
Chad Martin	Central Area Coordinator	Erdman Anthony		X
Rachel McGuire	Eastern Area Coordinator	Jacobs		X
Jenn Walsh	Section Advisor	HDR		X
Other				
Steve Gault	Membership Coordinator	PennDOT		
Vichika Iragavarapu	AV Summit Liaison	STV		
Lindsey Klein	Sponsorship Coordinator	Imperial		X
Tyler Hartman	Annual Meeting Chair	Century Engineering		X
			11/14 Attended	