



# MASITE Board Meeting

October 21, 2022

Meeting Minutes

## KEY Meeting Objectives

- Appointed Board Positions
- Leadership ITE

Location: Conference Call

Agenda Item	Description
Call to Order	<ul style="list-style-type: none"> <li>• Meeting started at 9:00</li> </ul>
Previous Minutes	<ul style="list-style-type: none"> <li>• Meeting minutes approved from 8/31 and 9/28</li> </ul>
Leadership ITE	<ul style="list-style-type: none"> <li>• Three (Marvin Ta, Jennifer Warner-Hayman, Carrie Long) MASITE candidates were accepted into LeadershipITE for 2023</li> <li>• All candidates have requested financial support from MASITE</li> <li>• MASITE has committed a portion per attendee for Leadership ITE</li> <li>• M. Davidson coordinating with ITE on payment process. B. Song to complete payment once process is determined.</li> </ul>
Treasurer Report	<ul style="list-style-type: none"> <li>• Total income to date for AV Summit approximately \$40,000. Output for AV Summit costs is \$30,000.</li> <li>• BJ reviewed the treasury incomes, expenses and current balance.</li> <li>• BJ noted that the donation for annual meeting has not yet been completed and Megan stated the awards invoice is coming soon.</li> <li>• Donations for area coordinators should be completed before the end of the year</li> <li>• Missing budget for PA AV Summit</li> </ul>
Appointed Position	<ul style="list-style-type: none"> <li>• Pitt Student Chapter Liaison – Dustin Chickis</li> <li>• Rowan University Student Chapter – To be determined.</li> <li>• Student Chapter Chair – Rachel McGuire or Greg Frisby</li> <li>• Website – Emily Hufnal, Tyler Hartman, Melissa Mo</li> <li>• Eastern Area Coordinator – Tyler Hartman or Vichika Iragavarapu</li> <li>• Western Area Coordinator – Ashley Tracy</li> <li>• Awards Committee – Eric Setzler or Melissa Mo</li> <li>• Treasurer Advisor – Steve Palmer</li> </ul>
Next Meeting:	<ul style="list-style-type: none"> <li>• November 23, 2022 at noon</li> </ul>



# MASITE Board Meeting

October 21, 2022

Meeting Minutes

Name	Position	Organization	Attendance	
			In Person	Call
<b>Executive Board</b>				
Michael Davidson	President	Drive Engineering		X
Peter O'Halloran	First Vice-President	JMT		X
Megan McDermott	Second Vice-President	MS Consultants		X
BJ Song	Treasurer	Century Engineering		X
Becky Biro	Secretary	RK&K		X
Mahmood Shehata	Past President/ District Representative	RK&K		X
Lindsey Ulizio	Western Area Coordinator	WRA		
Chad Martin	Central Area Coordinator	Erdman Anthony		
Rachel McGuire	Eastern Area Coordinator	Jacobs		
Jenn Walsh	Section Advisor	HDR		X
<b>Other</b>				
Steve Gault	Communications Chair	PennDOT		X
Vichika Iragavarapu	AV Summit Liaison	STV		
Lindsey Klein	Sponsorship Coordinator	Imperial		
Tyler Hartman	Annual Meeting Chair	Century Engineering		
			8/8 Attended	

\*Candidates for future appointed board positions were not included at this meeting.