



MASITE Board Meeting

September 3, 2024

Meeting Minutes

KEY Meeting Objectives

- Annual Meeting in WV
- Student Chapter Reinitiation

Location: Teams Meeting

Agenda Item	Description
Call to Order	<ul style="list-style-type: none"> • Meeting started at 1:02 pm • M. McDermott reported on the following: <ul style="list-style-type: none"> ○ Meeting coming up on the logo. J. Quirus can't make the meeting, so M. McDermott will attend.
Previous Minutes/ Election Progress	<ul style="list-style-type: none"> • S. Gault provided an election update. No minutes ready for approval.
Treasurer Report	<ul style="list-style-type: none"> • C. Martin provided the Treasurer's report. • Costs settled for summer soiree with district.
District Update	<ul style="list-style-type: none"> • No update
Student Chapters Update/Committee Chair Re-up	<ul style="list-style-type: none"> • R. Biro reported S. Adsit set up fall kick-off with the student chapter liaisons; liaisons will pass on mentoring program to student chapters. • Encouraging student members to attend student leadership summit. • R. Biro will follow-up with liaisons and committee chairs to see if they want to continue in 2025.
Annual Meeting	<ul style="list-style-type: none"> • S. Nale shared the number of registrants, vendors, and sponsors. • Hotel room block link updated on website. • Technical program is confirmed.
Awards Update	<ul style="list-style-type: none"> • M. McDermott provided update for J. Molinaro. • Awards have been ordered. Awaiting final proof.
PennDOT Innovations Challenge	<ul style="list-style-type: none"> • S. Gault gave an update on the request from Doug Tomlinson. • Profits from prior PA/AV Summits (prior agreement dissolved) would be used to provide a scholarship to high school student winning team. • M. Davidson interested in being the liaison between PennDOT, ITSPA, and MASITE. Board approved unanimously. • Board approved supporting up to \$2,000 per year.
Sponsorship	<ul style="list-style-type: none"> • Sponsorship package includes certain number of attendees at area meetings and annual meeting. • L. Klein reported on sponsorship perks used to date in 2024.
Area Coordinator	<ul style="list-style-type: none"> • C. Bloom provided the Central Area update. Disc golf 9/13 with



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Updates	<p>45 registered. Looking at an event for beginning of November, possibly with District 8.</p> <ul style="list-style-type: none"> • M. McDermott provided the western area update for K. Opiery. Mark Magalotti event coming up with Ryan McNary presenting O-D data on 11/6. Student chapter Mingles either in fall or spring. • T. Hartman provided the Eastern Area update. I-95 CAP event at DVRPC and Phillie tailgate were well attended. Upcoming events: next Thursday Cornhole Tournament, following Thursday ATSPM Workshop, 10/10 bike tour with City of Philadelphia, 10/17 joint MUTCD update, 11/6 National Highway Products tour with NJSTPO. Looking at ideas for 2025.
Open Discussion	<ul style="list-style-type: none"> • T. Hartman asked for more notice on date for disc golf due to avoid event conflicts. • T. Hartman suggested developing a game plan for 2030 International Meeting in Pittsburgh. <ul style="list-style-type: none"> ○ M. McDermott stated the LAC met to debrief on all the committees of the Philly meeting. Notes can be obtained by contacting Kate Russo (RKK). As for MASITE, we should ensure that the future MASITE Board will know of the financials needed when ITE International will come back in 2030. Planning for the ITE International Meeting will start in 2028. At a minimum, \$1000/year should be saved from now till 2030 for the 100-year anniversary in Pittsburgh. • T. Hartman suggested sending welcome emails from StarChapter. Anyone with ideas for content should send them to the board. • J. Walsh said TESC social planning is beginning, to be similar to last year.
Next Meeting:	<ul style="list-style-type: none"> • TBD via Microsoft Teams (M. McDermott to poll board to find a date)
Adjourn	<ul style="list-style-type: none"> • Meeting adjourned at 1:53 pm



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Name	Position	Organization	Attendance	
<i>Executive Board</i>			In Person	Call
Megan McDermott	President	ms consultants		X
Becky Biro	First Vice-President	RK&K		X
BJ Song	Second Vice-President	Kleinfelder		X
Chad Martin	Treasurer	KCI		X
Steve Gault	Secretary	PennDOT		X
Peter O'Halloran	Past President/ District Representative	Carroll Engineering		
<i>Coordinators, Advisors, Chairs, Liaisons</i>				
Ken Opiery	Western Area Coordinator	HDR		
Cory Bloom	Central Area Coordinator	Gannett Fleming		X
Tyler Hartman	Eastern Area Coordinator	RK&K		X
Jenn Walsh	Section Advisor	HDR		X
Steve Palmer	Treasurer Advisor	Gannett Fleming		
Lindsey Klein	Sponsorship Coordinator	Imperial		X
Scott Nale	Annual Meeting Chair	Rettew		X
Greg Frisby	Scholarship Chair	WRA		
Patrick McTish	Golf Outing Chair	Michael Baker		X
Sarah Adsit	Student Chapter Liaison Coordinator	Bowman		X
Jason Molinaro	Awards Chair	Allegheny County DPW		
Mike Mudry	District Awards	TPD		
Emily Hufnal	Website Coordinator	DeIDOT		
Hannah Landvater	Social Media Chair	RK&K		
Sidney New	Job Postings	Retired		X



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Sydney French	WVU Student Chapter Liaison	French Engineering		
Scott Seibel	PSU Student Chapter Liaison	Michael Baker		
Julia Kovach	Drexel Student Chapter Liaison	RK&K		X
Teresa Scrocca	Villanova Student Chapter Liaison	Pennoni		X
Tucker Smith	Delaware Student Chapter Liaison	McCormick Taylor		
Dustin Chickis	University of Pittsburgh Student Chapter Liaison	Michael Baker		
Colleen Clear	Rowan University Student Chapter Liaison	Jacobs		
Vichika Iragavarapu	NJ Signals Committee	WSP		
			15 Attended	