



MASITE Board Meeting

October 14, 2025

Meeting Minutes

KEY Meeting Objectives

- Annual Meeting
- TESC Social
- Mentorship

Location: Virtual

Agenda Item	Description
Call to Order	<ul style="list-style-type: none"> • Meeting started at 1:01pm.
Previous Minutes	<ul style="list-style-type: none"> • Meeting minutes for September deferred to next month.
Calendar	<ul style="list-style-type: none"> • R. Biro noted that there were not too many MASITE events this month, or the rest of the year. Busy time for other annual events and Becky thanks everyone for adding other events to the Google Calendar. • P. Braude mentioned adding other calendar events. She has access to WTS Philly and New Jersey and ASHE New Jersey. P. Braude said she could add any other google calendars to the MASITE one if others had them to share. • P. Braude said she would like to change the email address associated with the Google calendar to a MASITE email as opposed to her personal one. • M. McDermott explained that there used to be a MASITE secretary email address, but that its login got lost with Peter O'Halloran. R. Biro suggested having a new account. Steve mentioned that he also created one for the youtube account. masitesocial@gmail.com.
Treasurer	<ul style="list-style-type: none"> • C. Martin was not in attendance. B. Song presented the current account balance. After all bills are paid for the Annual Meeting this balance will go down. • B. Song noted that he has begun the Treasurer's Audit for next year. • R. Biro said if you have any expenses for the annual meeting that have not been sent to C. Martin yet, please do so. • R. Biro offered a congratulations to L. Klein as the next Treasurer and asked that she be included in communications the rest of the year.
Annual Meeting Recap	<ul style="list-style-type: none"> • R. Biro thanked M. Ta and T. DeAngelo for their efforts in getting the Annual Meeting together. • T. DeAngelo said that there was record turn out for the Past Presidents dinner and social. Tech sessions went really well. Suggestion for next year would be to have snacks near where



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	<p>the vendors are, they were near front of the room and not close to where vendors were.</p> <ul style="list-style-type: none"> R. Biro noted that planning is underway for 2026 Annual Meeting. B. Song stated that it will be in southern New Jersey, still looking for next venue.
TESC Social	<ul style="list-style-type: none"> December 11th is set as the date of the event. L. Klein and J. Walsh went and visited State College after the Annual Meeting. Brothers seems like a great fit as it is right across the street from Champs. MASITE will get the entire restaurant from 6 to 10pm. J. Walsh would like to get information from the Board as to the budget, and registration fees (considering \$25/head). R. Biro says we need to see where annual meeting comes in financially first. We have not seen a lot of use of the sponsorship codes, and discussion ensued about whether companies that have not used sponsorship codes could use them for this event. M. McDermott said we have \$7500 in the budget for TESC social. M. McDermott said there is a code for the Magalotti dinner in the West, and no codes in Central or East for upcoming events. T. Hartman said he had been told not to use them for the socials in the past. M. McDermott was against using the codes for TESC as they weren't supposed to use this for social events. Sponsor code idea was that sponsor could use this to send folks to technical events from those companies. In 2024 we opened up code usage for the ITE International social, as there were people mingling from our section with others from around the world. R. Biro said that if our intent is to not allow sponsor codes for anything other than technical, then we should note that in the sponsorship packages for next year. Much discussion continued on the subject of sponsorship codes. J. Walsh does not want to charge more than \$25 per person and will work with whatever budget is available. S. Gault said that it says in the sponsorship package that sponsorship codes are for registration for area meetings, and



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	<p>that is not what the TESC is, so this is something that should be addressed in the future if we intend to apply it like this. Sponsorship codes could be used for free tickets to TESC, could be rolled into next year's budget, or even used to start saving for the ITE International Meeting in 2030.</p>
Area Coordinators	<ul style="list-style-type: none"> • Western – A. Lucas not in attendance, D. Chickis gave update. 11/5 is Magalotti scholarship dinner. 22 people registered and we have 50 spots. Presenters are lined up. M. McDermott asked how many sponsor codes were used, and D. Chickis said he would check and let L. Klein know. • Central – C. Bloom stated that the Central area had the disc golf event which was very well attended. Planning for technical event in January. • Eastern – T. Hartman – no updates.
Appointed Board Positions	<ul style="list-style-type: none"> • R. Biro explained that Tyler Hartman's term as Eastern Area Coordinator (3 years) was coming to an end. Elizabeth Coffey emerged as a candidate and helped plan events around eastern area last year. • M. McDermott commended T. Hartman on his service and said what a phenomenal job that he did. • Unanimous approval of Elizabeth Coffey as new Eastern Area Coordinator.
Mentorship	<ul style="list-style-type: none"> • J. Walsh said that emails will be going out in the next week to get everyone linked up for the mentorship program, which will officially kick off in the beginning of 2026. • 8 matches for the students, and 14 matches for the professionals.
District Update	<ul style="list-style-type: none"> • R. Biro will need to give an update to the October District newsletter for MASITE. If anyone has any updates (e.g. STEM, student chapters), please send them to R. Biro. • SLS contract is still not signed with venue. • April 15th – 17th in Lancaster at Marriot for District Annual Meeting. The District asked if we could include the Call for Abstracts in our bi-weekly emails. • Emailed summary of additional updates from M. McDermott: <ul style="list-style-type: none"> ○ New ITE International Director from New Jersey –



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	<p>Farukh Ijaz</p> <ul style="list-style-type: none"> ○ S. Adsit is planning a website redesign, so provide her with any suggestions. ○ Webinar Series tomorrow for the Safety Vision Zero panel. ○ Looking to combine the call for Sponsorships for the Annual Meeting and Student Leadership Summit. ○ One candidate from MASITE for LeadershipITE ○ International to host a Best Practices of Budget 101 Training
Brand evolution	<ul style="list-style-type: none"> ● District will most likely go with outlined map of district as an icon than the name as a logo. Still on hold in terms of picking a color. S. Gault and J. Quirius discussed and the only thing MASITE has to decide on is the color, and they did not believe that it warranted a membership wide vote. ● K. Russo noted in the chat that Capsite picked a dark red last week. ● R. Biro asked if there is a deadline, and K. Russo requested by 10/31. S. Gault suggested that he and J. Quirius could provide their recommendation and put it to a board vote. ● R. Biro asked S. Gault to provide the three color options and the Capsite choice and have the board vote and make a decision.
Open Discussion	<ul style="list-style-type: none"> ● No comments.
Next Meeting:	<ul style="list-style-type: none"> ● November 11, 2025 (subsequently updated to November 18th)
Adjourn	<ul style="list-style-type: none"> ● Meeting adjourned at 1:57 PM



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Name	Position	Organization	Attendance	
<i>Executive Board</i>			In Person	Call
Becky Biro	President	RK&K		X
BJ Song	First Vice-President	Kleinfelder		X
Steve Gault	Second Vice-President	PennDOT		X
Chad Martin	Treasurer	KCI		
Jason Molinero	Secretary	Allegheny County		X
Megan McDermott	Past President/ District Representative	ms consultants		X
<i>Coordinators, Advisors, Chairs, Liaisons</i>				
Austin Lucas	Western Area Coordinator	CEC		
Cory Bloom	Central Area Coordinator	GFT		X
Tyler Hartman	Eastern Area Coordinator	RK&K		X
Jenn Walsh	Section Advisor	HDR		X
Steve Palmer	Treasurer Advisor	GFT		
Lindsey Klein	Sponsorship Coordinator	Imperial		X
Theresa DeAngelo	Annual Meeting Chair	Benesch		X
Marvin Ta	Annual Meeting Chair	Pennoni		X
Vichika Iragavarapu	NJ Signal Tech Committee	WSP		
Greg Frisby	Scholarship Chair	WRA		X
Patrick McTish	Golf Outing Chair	Michael Baker		X
Sarah Adsit	Student Chapter Liaison Coordinator	Bowman		X
Leila Bouabdellaoui	Awards Chair	City of Pittsburgh		
Mike Mudry	District Awards	TPD		
Emily Hufnal	Website Coordinator	DeIDOT		



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Melissa Mo	Membership Chair	HNTB		X
Hannah Landvater	Social Media Chair	RK&K		
Paige Braude	Social Media Chair	Toxcel		X
Sidney New	Job Postings	Retired		
Erik Stellato	STEM	RK&K		X
Sydney French	WVU Student Chapter Liaison	French Engineering		
Scott Seibel	PSU Student Chapter Liaison	Michael Baker		
Julia Kovach	Drexel Student Chapter Liaison	RK&K		
Jason Chen	Villanova Student Chapter Liaison	Bowman		
Tucker Smith	Delaware Student Chapter Liaison	McCormick Taylor		
Dustin Chickis	University of Pittsburgh Student Chapter Liaison	Michael Baker		X
Ashley Rodney	Delaware Student Chapter Liaison	Wallace Montgomery		X
Kate Russo	MCDITE International Director	RK&K		X
Jeannette Quirius	ITE Brand Evolution	McCormick Taylor		
			20 Attended	