



MASITE Board Meeting

December 16, 2025

Meeting Minutes

KEY Meeting Objectives

- TESC Social
- Preparing for 2026

Location: Virtual

Agenda Item	Description
Call to Order	<ul style="list-style-type: none"> • Meeting started at 1:01pm.
Previous Minutes	<ul style="list-style-type: none"> • C. Martin made motion to accept November meeting minutes. S. Gault seconded.
Treasurer	<ul style="list-style-type: none"> • C. Martin reviewed the Treasurer Report. All student chapters that have requested their funding have been paid, except for Rowan. • R. Biro asked if we wanted to put the movement of additional money to the scholarship fund to a Board vote. Moving money to the innovation account is just moving money between accounts and does not need a formal vote. • G. Frisby recommends not committing to the scholarship investment today, his subcommittee is reviewing the scholarship program and will make recommendations.
Sponsorship	<ul style="list-style-type: none"> • L. Klein explained that the sponsorship notice went out in November. 15 sponsors are committed, with 1 platinum sponsorship. 2 spots are still open for platinum. The sponsorship levels did not increase. In addition to the general sponsorships there are golf tee box sponsors and exhibitor tables at Annual Meeting. Silvia Scheuermann is taking over sponsorship, and she has been working on tracking sponsorship commitments.
TESC Social	<ul style="list-style-type: none"> • J. Walsh provided an update on the recent TESC Social. J. Walsh reported that Brothers was a great new location and there was approximately 400 attendees. J. Walsh recommends keeping this location for next year. • J. Walsh thought that the Social was coming in under budget. M. McDermott provided debrief form to C. Martin and had 409 registrants. There were some no-shows but the income was higher than we anticipated. Contribution from MASITE's general fund was going to be less than anticipated. • J. Walsh thanked L. Klein and M. McDermott for helping out with the Social. • J. Walsh hoped there was an easier way to do nametags, but



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	<p>the live music was a hit.</p> <ul style="list-style-type: none"> • Registration was an issue. C. Martin thought it would be helpful if we had a laptop that we can search for registration information rather than B. Song writing order numbers by hand. • M. McDermott said that the music was too close to the registration table. L. Klein said that the sound system was also better at Brothers than at Champs. • Discussion took place regarding pictures from the Social and what were appropriate for LinkedIN and other social media posts. • There were no sponsorship boards at the TESC social.
Area Coordinators	<ul style="list-style-type: none"> • Western – A. Lucas explained that the next event is a joint event with ASHE Pittsburgh with Jason Molinero as the speaker on 1/8. ASHE Pittsburgh can have their registration live in December and not have it affect their budgets. • Central – C. Bloom said that January 28th is a meeting with the City of Lancaster in their town hall that includes a social afterwards. C. Bloom is going to wait to open registration until the new year starts. As C. Martin explained, there are some issues with payments coming in a different year than the event. M. McDermott said it is good to have the event posted on the website, it just will not open until after 1/1. • C. Bloom asked about how sponsor codes work, and would they be able to use their ones from last year? L. Klein said the new year’s sponsor codes are not generally available until April. • Eastern – T. Hartman had one event on I-95 that was a multi-society event. E. Coffey then gave an update on 2026 events. Feedback that E. Coffey has received is to have more technical events. E. Coffey has a contact at Subaru Park for a technical walkthrough. Her goal is to keep scheduling social events but add a few more technical events. R. Biro said that she was at the Maggiano’s event, and they have a good setup, are accessible to transit, and have good A/V. E. Coffey explained that she also has the Jacobs facility open for use. • S. Gault mentioned that there was a session at TESC on



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	<p>updates to Pub 149, and he heard that there were more people who were interested in attending but could not, and that it might be good to do a road show for that topic. S. Gault indicated that they could be available at any time to do that.</p>
Membership Mapping	<ul style="list-style-type: none"> • R. Biro showed a mapping of membership to show where members are located that could then be evaluated based on where events are being held. • L. Klein said that she thought it would be nice to have some activities planned in specific areas, smaller format dinner meetings in places MASITE does not typically visit. This could help supplement the efforts of area coordinators (for example, locations such as State College or Morgantown)
Scholarship	<ul style="list-style-type: none"> • G. Frisby has had one scholarship subcommittee meeting, brainstorming how to enhance/improve the scholarship program. One thing that was discussed was whether MASITE should continue to invest in the endowment fund or keep for current needs. • G. Frisby got feedback from students at MASITE TESC Social, and the committee does not want to make it a burden to apply. CAPSITE is getting 20 applicants for their scholarships, and MASITE is getting closer to 4. Any ideas to promote the scholarship program better are encouraged as they want to increase student interest and make sure it is something worthwhile for the students. • R. Biro said two of the big things that impact a scholarship's success are timelines and the amount given. Increasing the amount may draw more interest. • We currently offer two scholarships at \$1000 each. There exists a fine line between being too general with requirements vs overly specific (undergraduate vs. graduate for example)
District Update	<ul style="list-style-type: none"> • M. McDermott reported on a District meeting yesterday. The District is going to have a Strategic Planning Process next year where they identify key areas where they want to go as an organization and what kind of programming they offer. The District is looking for people to participate in this effort that represent different subgroups of the membership. If anyone wants to have a voice in this, contact M. McDermott or R. Biro.



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	<p>The District needs one specific person from Board who wants to be part of Strategic Planning process.</p>
<p>Open Discussion</p>	<ul style="list-style-type: none"> • S. Adsit said that the Student Leadership Summit (SLS) is now happening as part of the District Annual Meeting in Lancaster in April. • District Webinar this Thursday highlighting a project in West Virginia that was shown at an area meeting and at annual meeting. • D. Bhaumik (2026 Annual Committee Chair) is narrowing choices of locations for the 2026 Annual Meeting in south New Jersey near shore down to last two options. Exploring possibility of doing event mid-week. Ready to start putting out calls for volunteers soon.
<p>Next Meeting:</p>	<ul style="list-style-type: none"> • January 23, 2026.
<p>Adjourn</p>	<ul style="list-style-type: none"> • Meeting adjourned at 1:57 PM



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Name	Position	Organization	Attendance	
<i>Executive Board</i>			In Person	Call
Becky Biro	President	RK&K		X
BJ Song	First Vice-President	Kleinfelder		X
Steve Gault	Second Vice-President	PennDOT		X
Chad Martin	Treasurer	KCI		X
Jason Molinero	Secretary	Allegheny County		X
Megan McDermott	Past President/ District Representative	ms consultants		X
<i>Coordinators, Advisors, Chairs, Liaisons</i>				
Austin Lucas	Western Area Coordinator	CEC		X
Cory Bloom	Central Area Coordinator	GFT		X
Tyler Hartman	Eastern Area Coordinator	RK&K		X
Jenn Walsh	Section Advisor	HDR		X
Steve Palmer	Treasurer Advisor	GFT		
Lindsey Klein	Sponsorship Coordinator	Imperial		X
Theresa DeAngelo	Annual Meeting Chair	Benesch		
Marvin Ta	Annual Meeting Chair	Pennoni		
Vichika Iragavarapu	NJ Signal Tech Committee	WSP		
Greg Frisby	Scholarship Chair	WRA		X
Patrick McTish	Golf Outing Chair	Michael Baker		X
Sarah Adsit	Student Chapter Liaison Coordinator	Bowman		X
Leila Bouabdellaoui	Awards Chair	City of Pittsburgh		
Mike Mudry	District Awards	TPD		
Emily Hufnal	Website Coordinator	DeIDOT		X



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Melissa Mo	Membership Chair	HNTB		
Hannah Landvater	Social Media Chair	RK&K		
Paige Braude	Social Media Chair	Toxcel		X
Sidney New	Job Postings	Retired		
Erik Stellato	STEM	RK&K		X
Sydney French	WVU Student Chapter Liaison	French Engineering		
Scott Seibel	PSU Student Chapter Liaison	Michael Baker		
Julia Kovach	Drexel Student Chapter Liaison	RK&K		
Jason Chen	Villanova Student Chapter Liaison	Bowman		X
Tucker Smith	Delaware Student Chapter Liaison	McCormick Taylor		
Dustin Chickis	University of Pittsburgh Student Chapter Liaison	Michael Baker		
Ashley Rodney	Delaware Student Chapter Liaison	Wallace Montgomery		
Kate Russo	MCDITE International Director	RK&K		
Jeannette Quirius	ITE Brand Evolution	McCormick Taylor		
Elizabeth Coffey	Eastern Area Coordinator 2026	Jacobs		X
Silvia				X
Daniel Bhaumik				X
			20 Attended	