



MASITE Board Meeting

February 4, 2025

Meeting Minutes

KEY Meeting Objectives

- MASITE POY Award Viability
- STEM Initiatives

Location: In Person – Virtual

Agenda Item	Description
Call to Order	<ul style="list-style-type: none"> • Meeting started at 1:01.
Previous Minutes	<ul style="list-style-type: none"> • Minutes from the December meeting were approved unanimously.
Treasurer Report	<ul style="list-style-type: none"> • C. Martin shared the treasurer’s report and reviewed the financial statement for the end of January 2025. • C. Martin stated that line item #27 was updated to include \$750 for MASITE’s contribution for Transportation Camp. M. McDermott questioned whether that \$750 should be in line item #15 (STEM). C. Martin responded that it was different than STEM. T. Hartman explained that Transportation Camp was intended to show various educational disciplines and backgrounds that there are professional opportunities in transportation, and that given its purpose it was best to keep it separate from STEM. Consensus from the Board for keeping it separated out. • Budget passed unanimously.
Sponsorship	<ul style="list-style-type: none"> • L. Klein provided an update on 2025 sponsorships. There are a total of 65 sponsors, the most MASITE has ever had. 7 are new sponsors • L. Klein stated that she was looking to finalize sponsors so that the graphic could go in the next bi-weekly email. • R. Biro commended those involved in the sponsorships for their great work.
Scholarship	<ul style="list-style-type: none"> • G. Frisby stated that the scholarship has been published, and that an email has been sent to colleges and universities with a deadline of April 4th. R. Biro stated that these have been posted on Facebook and LinkedIn and encouraged everyone on the call to share with interns and student chapters.
Mentorship	<ul style="list-style-type: none"> • J. Walsh stated that we have 11 responses so far. There was discussion among the group about whether this should be open to “Friends of MASITE” or members. • The email schedule was to have one mentorship email go out on Monday (2/10) and another on Wednesday (2/12). There



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	<p>was also to be a standalone email for the Call for Volunteers / Save the Date for the MASITE Annual Meeting.</p>
Awards	<ul style="list-style-type: none"> • R. Biro stated that the District is now having a Project of the Year award that will feed into ITE International, and asked M. Mudry to discuss his findings and thoughts on the Section / District awards. • M. Mudry stated that MASITE has always had an award, and that it has always been a catch-all, not locked into a particular type of project. ITE International give out a “Transportation Achievement” Award in a variety of different categories, such as Complete Streets, TSMO, Safety, etc. M. Mudry explained that those awards have to flow through the District, the District will pick one of the applications it receives (5-page submission) to go to International. • M. Mudry stated that MASITE’s award still feels different, is on a different timeline, but maybe now would be the time for a rebranding. • M. McDermott and R. Biro state that they believe the Section should NOT scrap the POY award. R. Biro asks M. Mudry to write up an email summarizing all of the points he discussed regarding the District / Section awards.
Annual Events	<ul style="list-style-type: none"> • Annual Meeting: there will be standalone email for Call for Volunteers / Save the date sent out next week (Week of 2/10). M. Ta to provide J. Molinero with the graphic. • Golf Outing: P. McTish stated that the Golf Outing is set for 5/6 and that a Save the Date email would be going out soon.
Area Coordinator Updates	<ul style="list-style-type: none"> • R. Biro asked that if anyone has any area event topic ideas that they please pass these along to the Area Coordinators. • Western: M. McDermott stated that Austin Lucas from CEC was interested in being the new Western Area Coordinator and has the backing of his company. Austin introduced J. Molinero at his MASITE event in January. The Board unanimously approved Austin’s appointment! • Central: There was an event on 1/23 with S. Gault and Mike Dzurko that they received positive feedback on. C. Bloom is looking to get Andrew Palberger as Director of Tri-County to see if he would be willing to do an April event.



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	<ul style="list-style-type: none"> • Eastern: T. Hartman explained that there is an event on 2/19 with ASHE Delaware, in March there will be a vendor presentation, and in April there will be an MPO roundtable.
Student Chapter Updates	<ul style="list-style-type: none"> • S. Adsit stated that information regarding mentoring and scholarships has been passed to the student sections and that she met with the leaders at each of the sections on 2/3 • Pitt: Transportation Career Fair is being planned. • Villanova: Chapter has a desire to plan a few events that they may need professional support on. • Delaware: Potential location for Student Leadership Summit in Spring 2026 as the Chapter is potentially interested, and will have both current President and Vice President still in place at that time.
STEM	<ul style="list-style-type: none"> • T. Hartman explained that we need a STEM champion at the District level. Tyler also let the group know that there was a meeting on 2/3 with the School District of Philadelphia to discuss potential partnering. The Philadelphia School District has a “Dare to Dream Career Week” in which they have groups of students go to various companies / offices to see what the professionals do. T. Hartman explained that we need to create a one-page summary for the School District that talks about what STEM day is, and that we need to be fully staffed with volunteers. • T. Hartman asked how we want to get information on the “Dare to Dream Career Week” to our membership? R. Biro said it would be best to start with our sponsors and local agencies, and not in the Bi-Weekly email. The dates are May 13th – 16th. • Question was raised whether District 6 (and their TMC) would be interested in hosting. S. Gault said that hew was going to need to talk to their leadership, if MASITE was agreeable to co-sponsoring with PennDOT. R. Biro stated that perhaps it would be best to just go with PennDOT this year, as opposed to sending it out to sponsors as was discussed previously. Other consultants might be included NEXT year.
Open Discussion	<ul style="list-style-type: none"> • File Sharing Storage: B. Song logged in to the OneDrive site and saw that we were using very little of our available space.



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	<p>B. Song is still in the process of testing the accesses and thought that this would be a good place to store budget and tax information. R. Biro stated that the chairs of the Annual Meeting were interested in using it to share information on the Annual Meeting. L. Klein asked if it was a place that everyone should be storing all of their MASITE related files, and R. Biro responded that she thought it was best to use to store budget and Annual Meeting information.</p> <ul style="list-style-type: none"> • C. Martin noted that there are a handful of folks showing up to area events as members, even though they are non-members. • M. McDermott asked if anyone else was planning any other submissions to the District other than Rising Star. R. Biro responded no. • K. Russo stated that there was no update on the brand evolution, and that we should be learning more soon.
Next Meeting:	<ul style="list-style-type: none"> • March 11, 2025, at 1 PM - Virtual
Adjourn	<ul style="list-style-type: none"> • Meeting adjourned at 2:01 PM.



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Name	Position	Organization	Attendance	
<i>Executive Board</i>			In Person	Call
Becky Biro	President	RK&K		X
BJ Song	First Vice-President	Kleinfelder		X
Steve Gault	Second Vice-President	PennDOT		X
Chad Martin	Treasurer	KCI		X
Jason Molinero	Secretary	Allegheny County		X
Megan McDermott	Past President/ District Representative	ms consultants		X
<i>Coordinators, Advisors, Chairs, Liaisons</i>				
Vacant	Western Area Coordinator			
Cory Bloom	Central Area Coordinator	Gannett Fleming		X
Tyler Hartman	Eastern Area Coordinator	RK&K		X
Jenn Walsh	Section Advisor	HDR		X
Steve Palmer	Treasurer Advisor	Gannett Fleming		X
Lindsey Klein	Sponsorship Coordinator	Imperial		X
Theresa DeAngelo	Annual Meeting Chair	Benesch		
Marvin Ta	Annual Meeting Chair	Pennoni		
Vichika Iragavarapu	NJ Signal Tech Committee	WSP		X
Greg Frisby	Scholarship Chair	WRA		X
Patrick McTish	Golf Outing Chair	Michael Baker		X
Sarah Adsit	Student Chapter Liaison Coordinator	Bowman		X
Leila Bouabdellaoui	Awards Chair	City of Pittsburgh		
Mike Mudry	District Awards	TPD		X
Emily Hufnal	Website Coordinator	DeIDOT		X



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Melissa Mo	Membership Chair	HNTB		X
Hannah Landvater	Social Media Chair	RK&K		
Paige Braude	Social Media Chair	Toxcel		X
Sidney New	Job Postings	Retired		X
Sydney French	WVU Student Chapter Liaison	French Engineering		
Scott Seibel	PSU Student Chapter Liaison	Michael Baker		
Julia Kovach	Drexel Student Chapter Liaison	RK&K		X
Jason Chen	Villanova Student Chapter Liaison	Bowman		X
Tucker Smith	Delaware Student Chapter Liaison	McCormick Taylor		
Dustin Chickis	University of Pittsburgh Student Chapter Liaison	Michael Baker		X
Teresa Scrocca	Villanova Student Chapter Liaison	Pennoni		X
Kate Russo	MCDITE International Director	RK&K		X
			25 Attended	