



# MASITE Board Meeting

June 10, 2025  
Meeting Minutes

## KEY Meeting Objectives

- Annual Meeting
- Member Engagement – STEM, Mentoring, Scholarship

Location: In Person – Virtual

Agenda Item	Description
Call to Order	<ul style="list-style-type: none"> <li>• Meeting started at 1:01 PM.</li> </ul>
Previous Minutes	<ul style="list-style-type: none"> <li>• Minutes from the May meeting were approved (C. Martin made motion, M. McDermott seconded).</li> </ul>
Treasurer Report	<ul style="list-style-type: none"> <li>• C. Martin brought up May Treasurer’s report. Bills were paid in May. Scholarship innovation winner was paid out. Paid annual star chapter fee.</li> <li>• C. Martin indicated that we are still waiting on Collier’s sponsorship payment, and we may want to figure out a way to get that from them, as they have not responded.</li> <li>• C. Martin stated that we have been paying out various student chapters using S. Adsit’s new form. Drexel has requested, WVU requested and Delaware. Nothing from others.</li> <li>• C. Martin said that the bill for the Eastern area joint event with ASHE still needs to be paid.</li> <li>• M. McDermott asked if any proceeds from golf outing would be moved to secondary account to support innovation challenge. C. Martin confirmed this to be correct.</li> </ul>
2 Month Schedule Lookahead	<ul style="list-style-type: none"> <li>• R. Biro asked to have Call for Abstracts and Annual Meeting registration added to calendar.</li> <li>• STEM spotlights – R. Biro asked if they were added to the calendar yet. T. Hartman said he was hoping by late June to have those ready.</li> <li>• R. Biro asked if we have a backlog of sponsor spotlights, L. Klein said she has one and may ping the sponsors to see if there is any interest.</li> <li>• S. Adsit - Student chapter posts would start in Sept / August with the school year in the fall.</li> <li>• T. Hartman asked if Coordinators are supposed to have social media post recaps ready the day after event? Becky said it would depend on the event, it is more engaging on social media, but some events won’t lend to it, so the timeline is flexible, whatever is reasonable.</li> </ul>
Annual Meeting	<ul style="list-style-type: none"> <li>• M. Ta stated that reminders have gone out about Call for</li> </ul>



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	<p>Abstracts ending on June 18<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• There should be an update this Friday (6/13) as to where it stands with Call for Abstracts and if we need to extend to get more topics.</li> <li>• R. Biro asked M. Ta if they wanted to meet more frequently. M. Ta stated that this Friday a lot of subcommittees will be able to provide updates, and we can see if more frequent meetings can / should start.</li> <li>• R. Biro asked Marvin to be prepared for the next meeting to discuss the budget for the event since it is such a big ticket item for MASITE.</li> </ul>
Area Coordinators	<ul style="list-style-type: none"> <li>• Western – A. Lucas stated that there is an event this Saturday (6/14) which is the softball game with ASHE Pittsburgh. A. Lucas is trying to nail down time for SPC event, as they have agreed to speak. Some emails have come in this week for Friday August 1 for Washington Wild Things game.</li> <li>• Central – C. Bloom was not present, C. Martin mentioned that they had a central area event with PA turnpike, around 40 people attended and it went well. C. Martin mentioned that the disc golf is locked in for the fall.</li> <li>• Eastern - T. Hartman reported good attendance at Top Golf event, but less so by MASITE members. 3<sup>rd</sup> annual kickball event on 6/17. Philadelphia Union game on 7/12 and General Highway Products event on 7/23.</li> </ul>
Student Chapters	<ul style="list-style-type: none"> <li>• D. Chickis stated that he hosts an annual event with around 50 people for the Mark Magilotti scholarship, and that he is looking for one person to serve as technical speaker. M. McDermott mentioned she thought open road tolling might be of interest to students and the Western region.</li> <li>• M. McDermott asked S. Adsit if she was going to be sharing the technical speaker list for student chapter events. S. Adsit said yes, but the list is very short. General discussion of speaker ideas, possibly Allegheny County, possibly open road tolling.</li> <li>• S. Adsit asked if it would be good for T. Smith and another new individual be the student chapter liaison for Delaware to stay on together through the Student Leadership Summit (SLS). The new candidate for Delaware liaison is a recent graduate.</li> </ul>



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	<p>Everyone was ok with that, and she would submit a statement of interest related to her candidacy that the board would review.</p> <ul style="list-style-type: none"> <li>SLS – formal planning should be kicking off in the next month. R. Biro noted it is an event that runs out of the District, not the Section. R. Biro asked S. Adsit if the Section was supposed to provide any financial support, the answer was no from S. Adsit.</li> </ul>
Scholarship	<ul style="list-style-type: none"> <li>G. Frisby stated that we received 4 applicants for the MASITE scholarship. Request for independent reviews to past presidents went out over weekend, 5 or 6 people reviewing, for the two scholarship awards.</li> </ul>
Mentoring	<ul style="list-style-type: none"> <li>J. Walsh could not attend, but R. Biro reported that she is working to get matches in the next couple weeks, Drexel caused a little delay, and it will be likely starting in the fall at this point.</li> </ul>
STEM	<ul style="list-style-type: none"> <li>T. Hartman said that we had a lot of successful STEM events this year, and that he received a nice email from the Philly School District. The Philly School District really enjoyed working with us and appreciated what we did.</li> <li>T. Hartman is still finishing the year as STEM Coordinator, but he is looking for new coordinators for West, Central and East.</li> <li>T. Hartman indicated that we want to give an award to Sandy Evans, original contact at the Philly School District who is retiring. She will be recognized at the Annual Meeting and plans to attend. M. McDermott and T. Hartman are bouncing ideas for what the award will look like.</li> <li>T. Hartman said that he is looking to help create a reimbursement form for STEM purposes.</li> <li>R. Biro congratulated T. Hartman on his efforts related to STEM.</li> <li>R. Biro asked T. Hartman to send out any STEM Coordinator candidates to the board.</li> </ul>
Open Discussion	<ul style="list-style-type: none"> <li>Brand Evolution – S. Young provided an update – S. Gault and J. Quirus are meeting next week. We are currently in Phase 3, updating electronic information for name (website, emails, newsletters, etc). Following that is logo change. MASITE is further along than others on that.</li> </ul>



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	<ul style="list-style-type: none"> <li>• M. McDermott asked if there was going to be any possibility of MASITE going away, turning into ITEMAS. S. Young confirmed that is not the case.</li> <li>• R. Biro said that E. Hufnal is website coordinator, and R. Biro can provide the contact information if needed to S. Young.</li> <li>• R. Biro said we would love to show new logo at September Annual Meeting and as we prepare materials for Annual Meeting. S. Young said process timeline is a bit up in the air as other sections look for international resources to help with design. But we may be able to move forward at MASITE if we are good with our changes.</li> <li>• MASITE Operations manual – R. Biro and M. McDermott are looking to revisit it this year for updates. This was an initiative that M. McDermott hoped to have done by December 2025. M. McDermott said anybody, even Student Chapter Liaisons, could review their sections and add what they do to help confirm accuracy.</li> </ul>
Next Meeting:	<ul style="list-style-type: none"> <li>• July 8, 2025, at 1 PM - Virtual</li> </ul>
Adjourn	<ul style="list-style-type: none"> <li>• Meeting adjourned at 1:48 PM (C. Martin motions, B. Song seconds).</li> </ul>



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Name	Position	Organization	Attendance	
<i>Executive Board</i>			In Person	Call
Becky Biro	President	RK&K		X
BJ Song	First Vice-President	Kleinfelder		X
Steve Gault	Second Vice-President	PennDOT		
Chad Martin	Treasurer	KCI		X
Jason Molinero	Secretary	Allegheny County		X
Megan McDermott	Past President/ District Representative	ms consultants		X
<i>Coordinators, Advisors, Chairs, Liaisons</i>				
Austin Lucas	Western Area Coordinator	CEC		X
Cory Bloom	Central Area Coordinator	GFT		
Tyler Hartman	Eastern Area Coordinator	RK&K		X
Jenn Walsh	Section Advisor	HDR		
Steve Palmer	Treasurer Advisor	GFT		
Lindsey Klein	Sponsorship Coordinator	Imperial		X
Theresa DeAngelo	Annual Meeting Chair	Benesch		
Marvin Ta	Annual Meeting Chair	Pennoni		X
Vichika Iragavarapu	NJ Signal Tech Committee	WSP		
Greg Frisby	Scholarship Chair	WRA		X
Patrick McTish	Golf Outing Chair	Michael Baker		X
Sarah Adsit	Student Chapter Liaison Coordinator	Bowman		X
Leila Bouabdellaoui	Awards Chair	City of Pittsburgh		X
Mike Mudry	District Awards	TPD		
Emily Hufnal	Website Coordinator	DeIDOT		



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Melissa Mo	Membership Chair	HNTB		X
Hannah Landvater	Social Media Chair	RK&K		
Paige Braude	Social Media Chair	Toxcel		X
Sidney New	Job Postings	Retired		X
Sydney French	WVU Student Chapter Liaison	French Engineering		
Scott Seibel	PSU Student Chapter Liaison	Michael Baker		
Julia Kovach	Drexel Student Chapter Liaison	RK&K		
Jason Chen	Villanova Student Chapter Liaison	Bowman		
Tucker Smith	Delaware Student Chapter Liaison	McCormick Taylor		
Dustin Chickis	University of Pittsburgh Student Chapter Liaison	Michael Baker		X
Teresa Scrocca	Villanova Student Chapter Liaison	Pennoni		
Kate Russo	MCDITE International Director	RK&K		X
Seth Young	ITE Brand Evolution	STV		X
			15 Attended	