

MASITE Board Meeting

February 12, 2026

Meeting Minutes

KEY Meeting Objectives

- 2026 Budget Discussion / Approval
- 2026 MCDITE Awards Nominations

Location: Virtual

Agenda Item	Description
Call to Order	<ul style="list-style-type: none">• Meeting started at 1:01pm.
Previous Minutes	<ul style="list-style-type: none">• C. Martin made motion to accept January meeting minutes. S. Gault seconded. January meeting minutes were approved.
Sponsorship	<ul style="list-style-type: none">• S. Scheuermann was not in attendance and L. Klein provided update. 7 new sponsors this year. Only 2 or 3 companies have not responded, but we hit 69 in total. New record high 9 golf tee sponsors. 5 annual meeting tables set.• Sponsor board will be sent to sponsors soon to make sure it looks correct, then it will be ready to be used in emails etc.• S. Scheuermann will coordinate Sponsor Spotlights with the sponsors.
Treasurer	<ul style="list-style-type: none">• C. Martin said that Steve Palmer is willing to continue to do the Treasurer audit.• 2026 Budget: L. Klein shared proposed budget on screen. Mostly the same information as was shown at the District leadership retreat. Star Chapter pricing has been updated, and there needs to be confirmation on how those charges come in throughout the year. Regardless, the amount in the budget should cover any monthly expenses for Star Chapter, if those start in May.• Sponsorship incomes were updated.• A certain amount was budgeted for each area for area events.• L. Klein asked G. Frisby if we should increase the budget for the scholarship. G. Frisby said no, and if there is anything extra it could go to the endowment. G. Frisby said that it is possible to even do three scholarship awards if we wanted. For budgeting purposes, it will remain as is.• B. Song asked if the budget remained the same for the TESC social. L. Klein said that the commitment from MASITE will remain the same.• S. Gault asked about the reserve balance, wanting to make

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	<p>sure we were hitting appropriate reserves. It is based on expenses from year prior. It is not currently based on 2026 expenditures, but we are covered even if we hit our forecasted expenses, which are higher than previous year. L. Klein noted that expected expenses don't always hit where we plan.</p> <ul style="list-style-type: none">• S. Gault made motion to approve the 2026 budget, J. Molinero seconded, and all were in favor of approving 2026 MASITE budget.
Golf Outing	<ul style="list-style-type: none">• P. McTish indicated that a "Save the Date" will be developed soon to go out at the end of the month• P. McTish asked L. Klein if she and S. Scheuermann could provide current list of golf sponsors.
NJ Signals Committee	<ul style="list-style-type: none">• V. Iragavarapu explained that there is a meeting next week on this topic. There was a recent call for volunteers, and she will have dates and information to share soon.
Annual Meeting	<ul style="list-style-type: none">• D. Bhaumik said we are not under contract yet. The contract is being reviewed. New contract will be needed as the preferred location is changing to a Hyatt.• September 27 and 28th dates are still available.• When we send out the call for volunteers and save the date, it was recommended these be a standalone email and not in the bi-weekly.
TESC Social	<ul style="list-style-type: none">• J. Walsh indicated that the budget number is the same, and once they confirm the date it will return to Brothers this year.
Scholarship	<ul style="list-style-type: none">• G. Frisby explained that in response to discussion at District Leadership Retreat, the scholarship program has been updated and should be ready to be announced soon. The plan was to announce in the March newsletter that ITE sends out.• G. Frisby reached out to Colleen Agan at ITE international regarding the investment fund. Colleen confirmed that the ITE investment fund is MASITE's money to use as seen fit, even though it is intended for scholarship. So if needed, that money could be used for other purposes.• B. Song asked if you had to be a MASITE member to apply for the scholarship. G. Frisby responded no, they must have one semester remaining after application, and that professor recommendation has been removed as a requirement.

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Area Coordinators	<ul style="list-style-type: none">• Western: A. Lucas reported that he working on an event regarding the PennSTART test track in New Stanton, PA, which has PA Turnpike involvement. The details are still being worked on, but they are targeting an early April event to be hosted at the Engineers Society of Western Pennsylvania in downtown Pittsburgh.• Central: C. Bloom reported that the Central Area had the City of Lancaster event on 1/29. 32 attendees joined, and it is potentially a slight loss financially. C. Bloom is working on the next event with details to come soon.• Eastern: E. Coffey reported that today is the last day to register for the joint meeting to discuss the Easton Road roundabout. March 24th is a meet and greet with the PennDOT D6 traffic unit. April will include a union stadium tour (B. Song asked that it be scheduled around district annual meeting).• L. Klein said that sponsor code creation can begin, so coordinate with S. Scheuermann and those perks can start going out to sponsors for usage• L. Klein said there is a new debrief form for area events and she will distribute to the Area Coordinators.
Student Chapters	<ul style="list-style-type: none">• B. Song explained that Scott Seibel will be taking over for Sarah Adsit in July as Student Chapter Liaison.• D. Chickis (Pitt) – working on planning for Pitt ITE chapter career fair. Date, time and venue are confirmed.• J. Chen (Villanova) – on 2/24 they were looking to have an “intro to transportation” event. Villanova Student Chapter is also looking for new president.• A. Rodney (Delaware) - 2 general body meetings so far, working on walking tour.• WVU – S. Adsit said the student chapter is planning to go to an ASHE event and hold a sticker sale for charity.• S. Adsit reported that planning for student leadership summit is underway.• S. Adsit is working on potential activities with City of Philly Streets Dept. with various chapters.• S. Adsit explained that a Rowan liaison is needed. They don’t have to be Rowan alumni, just live somewhat locally.

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STEM	<ul style="list-style-type: none">• E. Stellato said that there is a 3/24 event planned with 4-5 professionals. The event will include a review presentations by students whose project is to improve transportation (high school level event). E. Stellato will need volunteers at some point.• E. Stellato said to expect at least 2 STEM days at Philly schools in the May-June period.
MCDITE Updates / Awards	<ul style="list-style-type: none">• R. Biro said that a MCDITE Board meeting is next week. R. Biro reported that there were no major updates, but we do need to get back to them about the awards.
Communications / Website	<ul style="list-style-type: none">• P. Braude reminded everyone to keep adding area events, STEM events, etc., on the google calendar. P. Braude was going to add reminders on the best way to add events.
Open Discussion	<ul style="list-style-type: none">• PennDOT Innovations Challenge – Mike Davidson agreed to serve as judge again.• L. Klein said that we did receive another sponsorship during the Board meeting and are now at 70.• S. Adsit said that the District is looking for nominees for Susan Best award, if MASITE had anyone in mind.
Next Meeting:	<ul style="list-style-type: none">• March 12, 2026.
Adjourn	<ul style="list-style-type: none">• J. Molinero motioned and C. Martin seconded. Meeting adjourned.

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Name	Position	Organization	Attendance	
<i>Executive Board</i>			In Person	Call
B.J. Song	President	Kleinfelder		X
Steve Gault	First Vice-President	PennDOT		X
Chad Martin	Second Vice-President	KCI		X
Lindsey Klein	Treasurer	Imperial		X
Jason Molinero	Secretary	Allegheny County		X
Becky Biro	Past President/ District Representative	RK&K		X
<i>Coordinators, Advisors, Chairs, Liaisons</i>				
Austin Lucas	Western Area Coordinator	CEC		X
Cory Bloom	Central Area Coordinator	GFT		X
Elizabeth Coffey	Eastern Area Coordinator	Jacobs		X
Jenn Walsh	Section Advisor	HDR		X
Steve Palmer	Treasurer Advisor	GFT		
Silvia Scheuermann	Sponsorship Coordinator	AECOM		X
Dan Bhaumik	Annual Meeting Chair	TYLin		X
Vichika Iragavarapu	Annual Meeting Chair / NJ Signal Tech Committee	WSP		X
Greg Frisby	Scholarship Chair	WRA		X
Patrick McTish	Golf Outing Chair	Michael Baker		
Sarah Adsit	Student Chapter Liaison Coordinator	Bowman		X
Leila Bouabdellaoui	Awards Chair	City of Pittsburgh		X
Mike Mudry	District Awards	TPD		
Emily Hufnal	Website Coordinator	DeIDOT		X
Melissa Mo	Membership Chair	HNTB		

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Hannah Landvater	Social Media Chair	RK&K		
Paige Braude	Social Media Chair	Toxcel		X
Sidney New	Job Postings	Retired		
Erik Stellato	STEM	RK&K		X
Sydney French	WVU Student Chapter Liaison	French Engineering		
Scott Seibel	PSU Student Chapter Liaison	Michael Baker		
Julia Kovach	Drexel Student Chapter Liaison	RK&K		
Jason Chen	Villanova Student Chapter Liaison	Bowman		X
Dustin Chickis	University of Pittsburgh Student Chapter Liaison	Michael Baker		X
Ashley Rodney	Delaware Student Chapter Liaison	Wallace Montgomery		X
Kate Russo	MCDITE International Director	RK&K		X
			Attended	